

Google Classroom

Presented by
Brenda Lemon

District Librarian
USD 473 Chapman School
District
Chapman Kansas



<http://sites.chapmanirish.net/chslibrary/teacher-resources>

Who is eligible for Classroom?

Classroom is available to all schools that have Google Apps for Education.

How does Classroom relate to Google Apps for Education?

Classroom is a new product in the suite of tools called Google Apps for Education. Classroom gives teachers and professors a simple way to create, collect, grade, and return assignments paperlessly using Google Apps. Teachers and students can access Docs, Sheets, Slides, and other Google Apps for Education tools directly from Classroom.

Can I still use Classroom if Drive is disabled on my domain?

Classroom weaves together Google Docs, Drive, and Gmail to help teachers create and collect assignments paperlessly. If your IT administrator disables the Google Drive service, this will disable all the components of the service, including Google Docs, Sheets, and Slides, which means you will be unable to attach these materials in Classroom. You can still use Classroom; however, the feature set will be much more limited.

Do I need Gmail to use Classroom?

You do not need to have Gmail enabled for your Google Apps for Education account to use Classroom; however, if you don't have Gmail enabled, you will not receive email notifications.

Note that if you have your own mail server set up and receive Google Drive notifications, you will also receive Classroom notifications.

“Students” to use to play around with Google Classroom



Elementary: Chappy

username: chappy@chapmanirish.net

password: 473green

Middle School: Chappy Middleschool

username: chappymiddleschool@chapmanirish.net

password: 473green

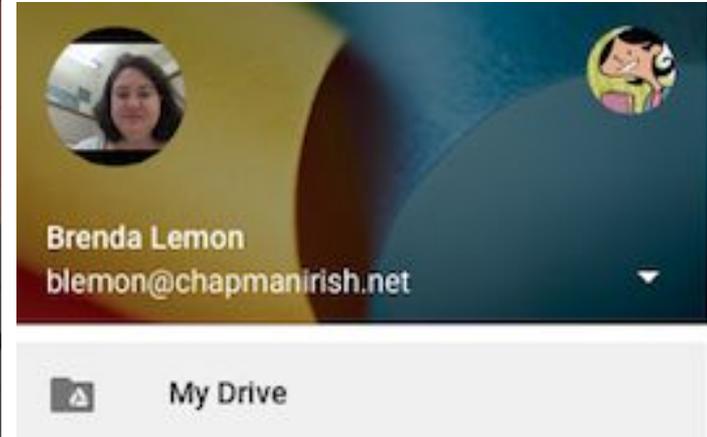
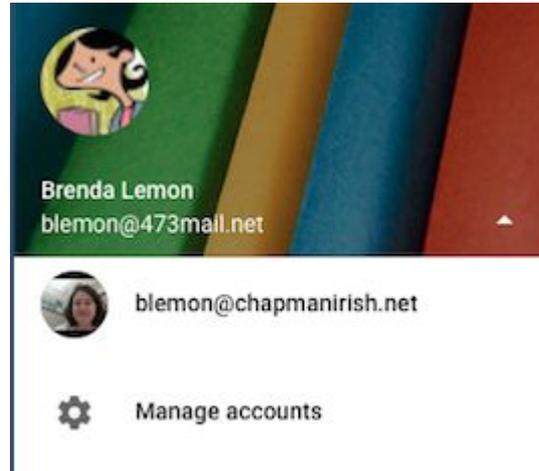
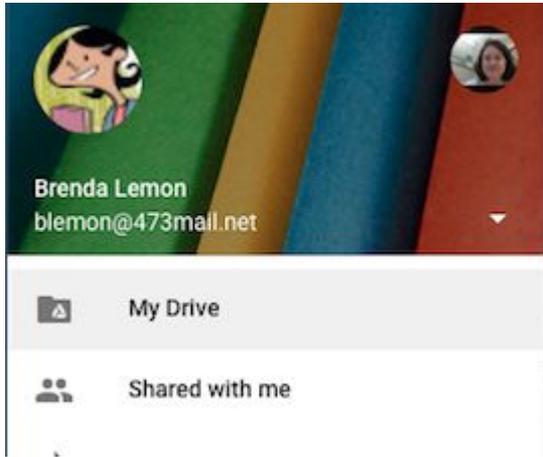
High School: Chappy Highschool

username: chappyhighschool@chapmanirish.net

password: 473green



2 minute video overview.



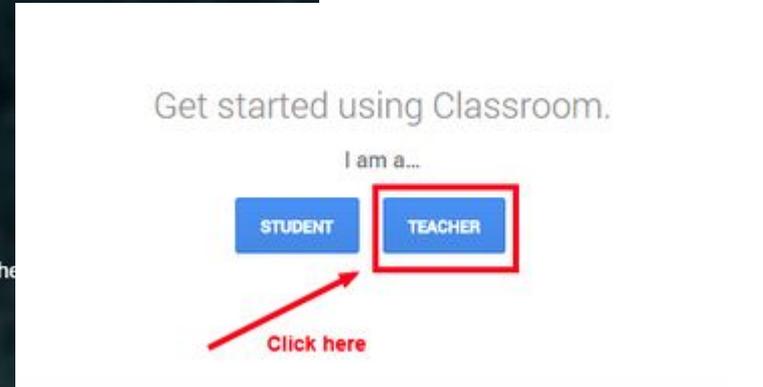
On an iPad, it is very easy to switch between accounts. Simply click on the name and select which account you want to use as long as you don't logout.

*students can add a passcode protection to their account.

Get started...



calendar.google.com



Teacher View: Laptop

How to add a class

1. Click on the + symbol.

2. Select Create class

Join class
Create class

HINT: creating a class will add a folder the Google Drive called CLASSROOM.

DO NOT DELETE THIS FOLDER.

Create a class

class name

CANCEL CREATE

Teacher Inservice
Aug. 2015
1 student

NO UPCOMING ASSIGNMENTS

You will then see your class under HOME.

Teacher View - Laptop

When you want to open up a class, simply click on the title. This is the home screen of a class I created for this guide as an example.



This lets you toggle between classes or return to the home screen.

Teacher Inservice Aug. 2015



Brenda Lemon

You can change the theme for your classroom. If you want to upload a picture, make sure it is wide enough for a banner view.

Select theme
Upload photo

STREAM

STUDENTS

ABOUT

Stream shows messages and assignments

Students shows who is enrolled in your class and their settings.

About is the class overview.

UPCOMING ASSI
No upcoming ass



ug... ▾

POST

STREAM

Teacher View - Laptop

Click on STUDENTS to see a list of all of the students in your class. This is where you can set up their permissions as well.

STREAM



STUDENTS

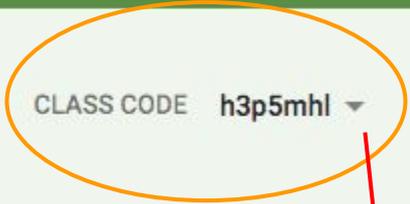
ABOUT

INVITE



ACTIONS ▾

Students can post and comment ▾



CLASS CODE h3p5mhl ▾

Students ▾

- Students ▾
 - Sort by first name
 - Sort by last name
-  Chappy Chappy

Students can post and comment ▾

- Students can post and comment
- Students can only comment
- Only teacher can post or comment

CLASS CODE h3p5mhl ▾

- Reset
- Disable

Send an email to a student.



Student View - Laptop

Home

To add a class, have the students click on the plus sign and type in your code.

+

chappy@chapmanirish.net

Moore Social Studies

Danielle Moore

NO UPCOMING ASSIGNMENTS

5th Grade

Jessica Cochran

NO UPCOMING ASSIGNMENTS

Enter class code to join.

JOIN

CANCEL

ENTS

HINT: Students will see a shared folder in their Google Classroom for each class. Make sure to tell them not to delete this folder.

HINT: Unfortunately, students can remove themselves from your class.

Student View - Laptop



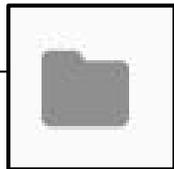
NEW



My Drive

HINT: Students will have a folder called Classroom in their Google Drive account. This is NOT a shared folder. Think of this as a trapper keeper. Inside will be more folders - one for each class and inside of those will be a folder for each assignment.

HINT: You can tell if a folder is shared or not by looking for the icon.

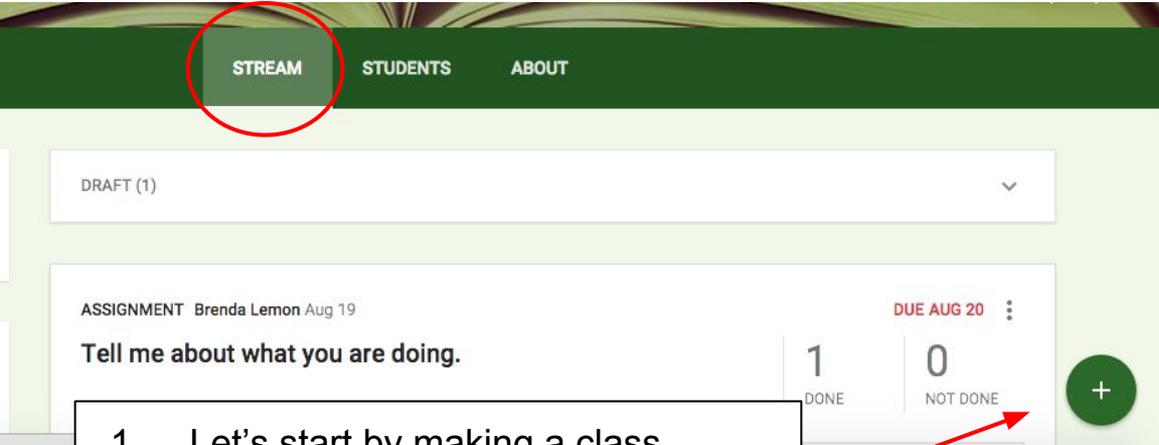


= not shared



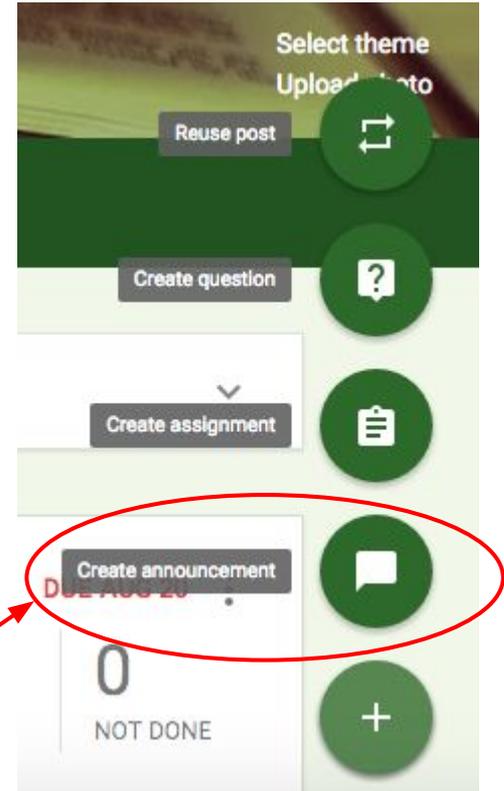
= shared folder

Teacher View - Laptop



1. Let's start by making a class announcement. On Stream, click on the  button.

2. Select create announcement.



1. Type your message

2. Add attachments if necessary.

3. Pull down if you want the same message to be in more than one class.

4. Post now or save the draft to post at a later date.

Hi Everyone!

Files from your computer

Google Drive files

Youtube Video

Website/link

Teacher Inservice Aug... ▾

Draft saved

POST ▾

Teacher Inservice Aug... ▾

ent

Teacher Inservice Aug. 2015

Irish TAG Library

Draft saved

Post

Save draft

ent

12:42 PM

The image shows a social media post creation interface. At the top, a text input field contains "Hi Everyone!". Below it are icons for attachments: a paperclip, a Google Drive icon, a YouTube icon, and a link icon. To the right of these icons is a dropdown menu labeled "Teacher Inservice Aug...". Further right, it says "Draft saved" and a trash icon. A blue "POST" button with a dropdown arrow is on the far right. Below the main interface, there are three callout boxes. The first points to the text input field. The second points to the attachment icons. The third points to the dropdown menu. The fourth points to the "POST" button. Below the main interface, there are three more screenshots. The first shows the dropdown menu expanded, listing "Teacher Inservice Aug. 2015" (checked) and "Irish TAG Library". The second shows the "POST" button with a dropdown arrow, and a menu with "Post" and "Save draft" options. The third shows a similar menu with "Post" and "Save draft" options.

HINT: Students can sign up to receive notifications on their phone or mobile device. <https://goo.gl/kHRyoZ>

Teacher View - Laptop

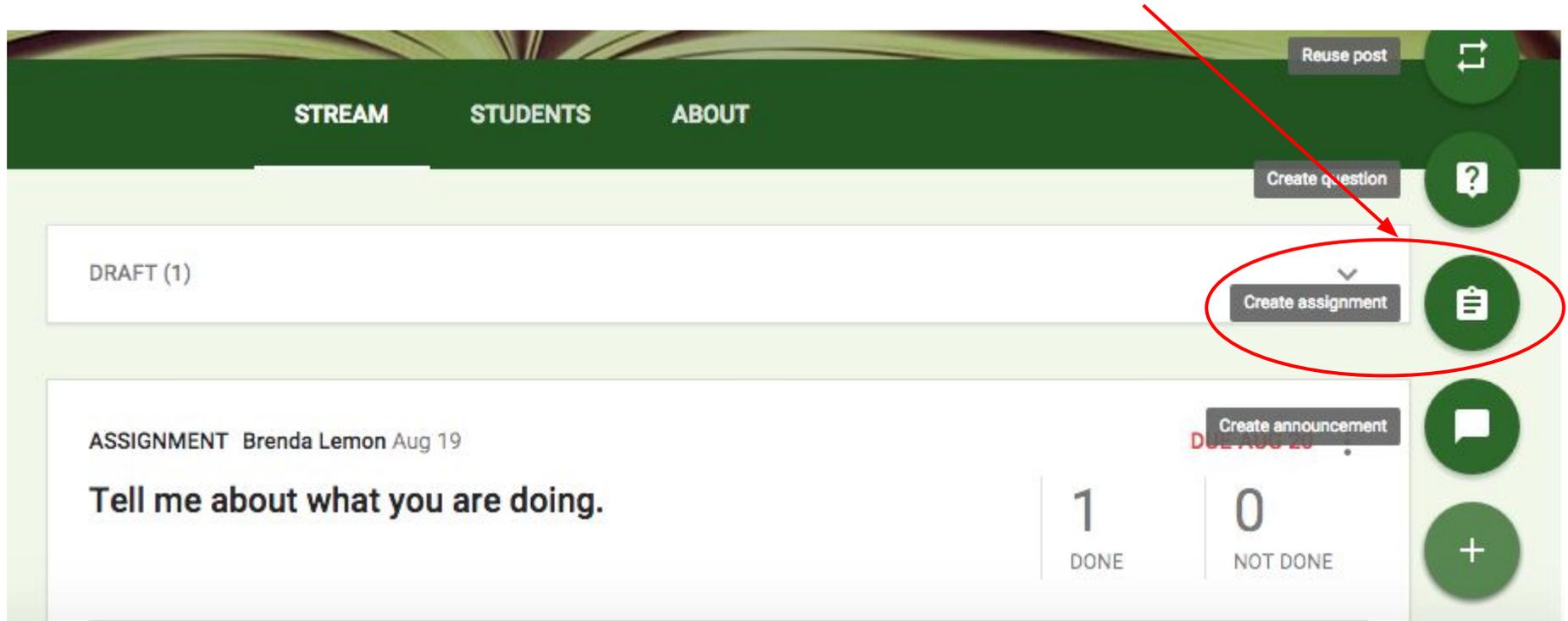


The screenshot shows a social media interface. At the top left is a blue profile picture icon, followed by the name "Robert Cutter" and the date "Aug 19". Below this is the text "Hello. Make sure you smile today". To the right of the text is a grey square containing three vertical dots. A white drop-down menu is open from these dots, listing three options: "Move to top", "Delete", and "Mute Robert Cutter". Below the post is a grey comment input area with a circular profile picture icon on the left and the placeholder text "Add class comment...". A red arrow points from the bottom center of the page towards the three-dot menu icon.

If you give students the rights, they can add post and make comments to other student's posts. As a teacher, you have the right to delete a student's post, move their post to the top of the stream, and even Mute the student so they can no longer post or comment but can still see and complete assignments. Just click on the three dots  to access the drop-down menu.

Teacher View - Laptop

Now let's add an Assignment. Click  button and select Create Assignment. Then fill out the information it asks for such as the title of the assignment and a brief description or instructions.



STREAM STUDENTS ABOUT

Reuse post

Create question

DRAFT (1)

Create assignment

Create announcement

ASSIGNMENT Brenda Lemon Aug 19

Tell me about what you are doing.

1 DONE 0 NOT DONE

Teacher View - Laptop

Type in the title of the assignment.

Title of assignment

Give a description of the assignment or any instructions student needs to complete.

Description of assignment (optional)

Add due date

Due Aug 10, 2015 Add time



Teacher Ins

Announcement  Assignment

To add a file from your Google Drive account, simply click on the icon and select the file. If you can not find the file easily, use the search bar.

Insert files using Google Drive

Upload My Drive Starred



Google Photos

Technology

Classroom

Science Assess...



and



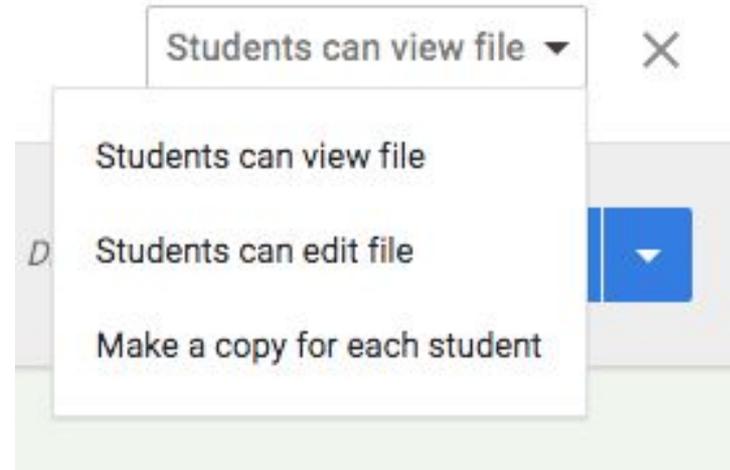
Teacher View - Laptop

1. Select the document from Google Drive and click the ADD button.

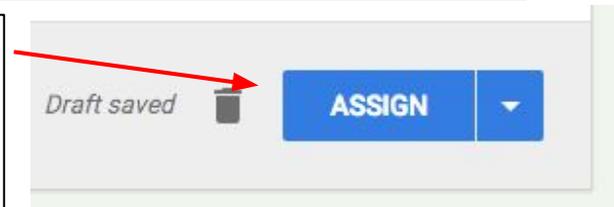


2. Select the drop arrow and to choose what students can do with the shared document.

Most common and easiest to use is **Make A Copy**.



3. Select to save as a draft or go ahead and assign.



Teacher View - Laptop

Title of the assignment.

ASSIGNMENT Brenda Lemon - 1:35 PM

Introduce Yourself

Hi Everyone. Please open up the attached document and answer the questions.

DUE TUE, AUG 11

0

DONE

1

NOT DONE

Teacher Inservice Assignment
Google Docs

Attachments added or shared.



Add comment...

This shows you the status of the assignment.

Teacher View - Laptop - New Feature is a built in Google Calendar

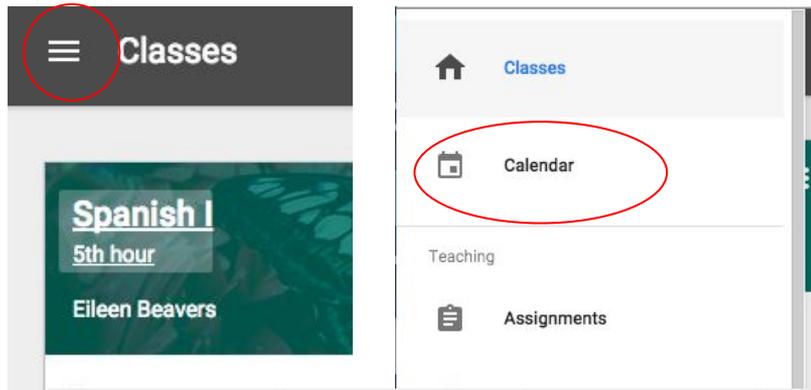
The image shows a screenshot of the Google Classroom Teacher View interface on a laptop. The interface is divided into several sections. At the top left, there is a dark grey header with a hamburger menu icon (three horizontal lines) circled in red, and the word "Classes" next to it. Below this is a green banner for "Teacher Training" with "3 students" listed underneath. To the right of the hamburger menu, a white callout box contains the text: "1. To access your Google Calendar, click on the three lines (More) button on the top left-hand side." Below the banner, there is a navigation bar with a dropdown menu set to "All classes", a date range "Sep 27 - Oct 3, 2015", and navigation arrows. Below the navigation bar is a calendar grid showing days from Sunday (27) to Thursday (1). The date 30 (Wednesday) is highlighted in blue. A green callout box on the 30th contains the text: "Question: What was one of your favorite books you think everyone should read?". To the right of the calendar, there is a sidebar with a home icon and the word "Classes". Below that, a "Calendar" icon and text are circled in red, with a white callout box containing the text: "2. Select Calendar". Below the "Calendar" section, there are sections for "Teaching" and "Assignments". At the bottom right, a white callout box contains the text: "3. Any due dates you add to your Google Classroom will automatically appear on your calendar. You can also access your calendar by going to <https://calendar.google.com>".

1. To access your Google Calendar, click on the three lines (More) button on the top left-hand side.

2. Select Calendar

3. Any due dates you add to your Google Classroom will automatically appear on your calendar. You can also access your calendar by going to <https://calendar.google.com>

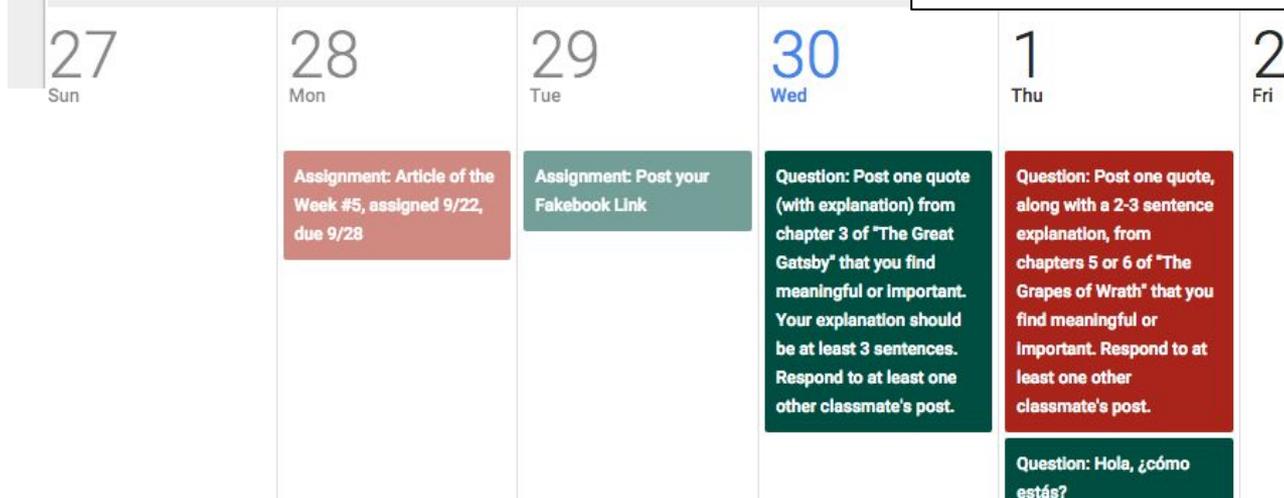
Student View - Laptop - Calendar



The screenshot shows the Google Classroom interface. On the left, there is a dark grey header with a hamburger menu icon (three horizontal lines) circled in red, followed by the text 'Classes'. Below this is a green card for 'Spanish I' in the '5th hour' by 'Eileen Beavers'. On the right, a white sidebar contains a home icon, the word 'Classes', a calendar icon circled in red with the word 'Calendar' next to it, and sections for 'Teaching' and 'Assignments'.

Students also have the new calendar feature. They follow the same steps as the teacher to access. When the student views their calendar, they can see the due dates for all of their classes in Google Classroom.

To go a step further, students can add the Google Calendar app to their phone or device and sync all of the calendar's together. To learn more, go to: <https://goo.gl/KQ2Rh>

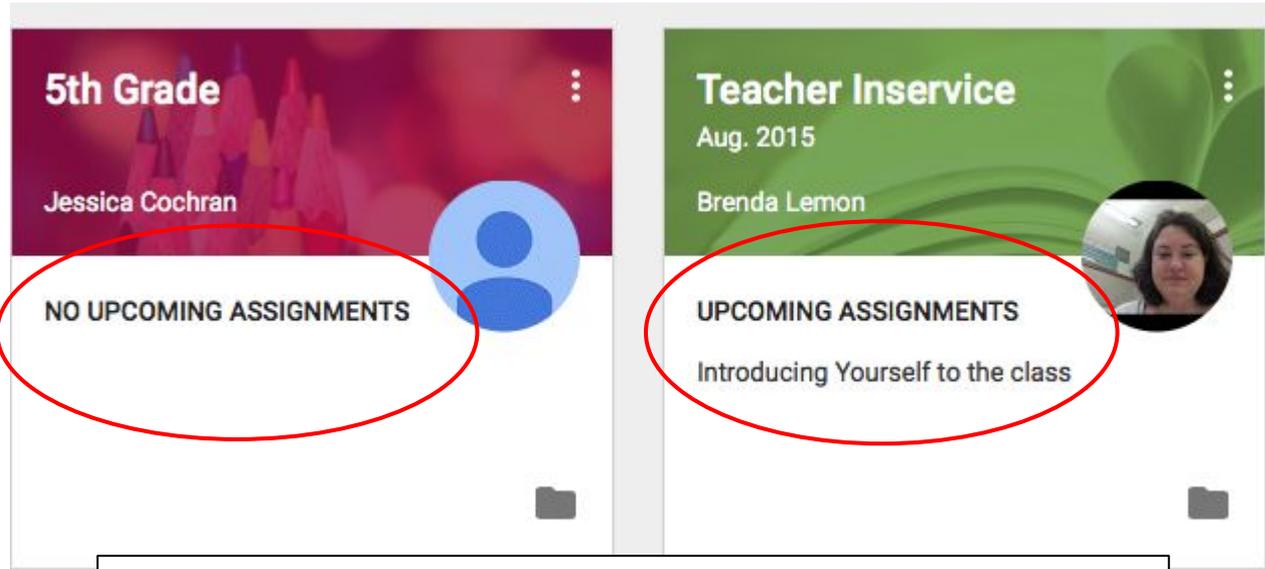


The screenshot shows a calendar view for the week of September 27-30. The days are: 27 Sun, 28 Mon, 29 Tue, 30 Wed, 1 Thu, and 2 Fri. The 30th is highlighted in blue. Assignments and questions are listed for each day:

Date	Day	Event
27	Sun	
28	Mon	Assignment: Article of the Week #5, assigned 9/22, due 9/28
29	Tue	Assignment: Post your Fakebook Link
30	Wed	Question: Post one quote (with explanation) from chapter 3 of "The Great Gatsby" that you find meaningful or important. Your explanation should be at least 3 sentences. Respond to at least one other classmate's post.
1	Thu	Question: Post one quote, along with a 2-3 sentence explanation, from chapters 5 or 6 of "The Grapes of Wrath" that you find meaningful or important. Respond to at least one other classmate's post.
2	Fri	Question: Hola, ¿cómo estás?

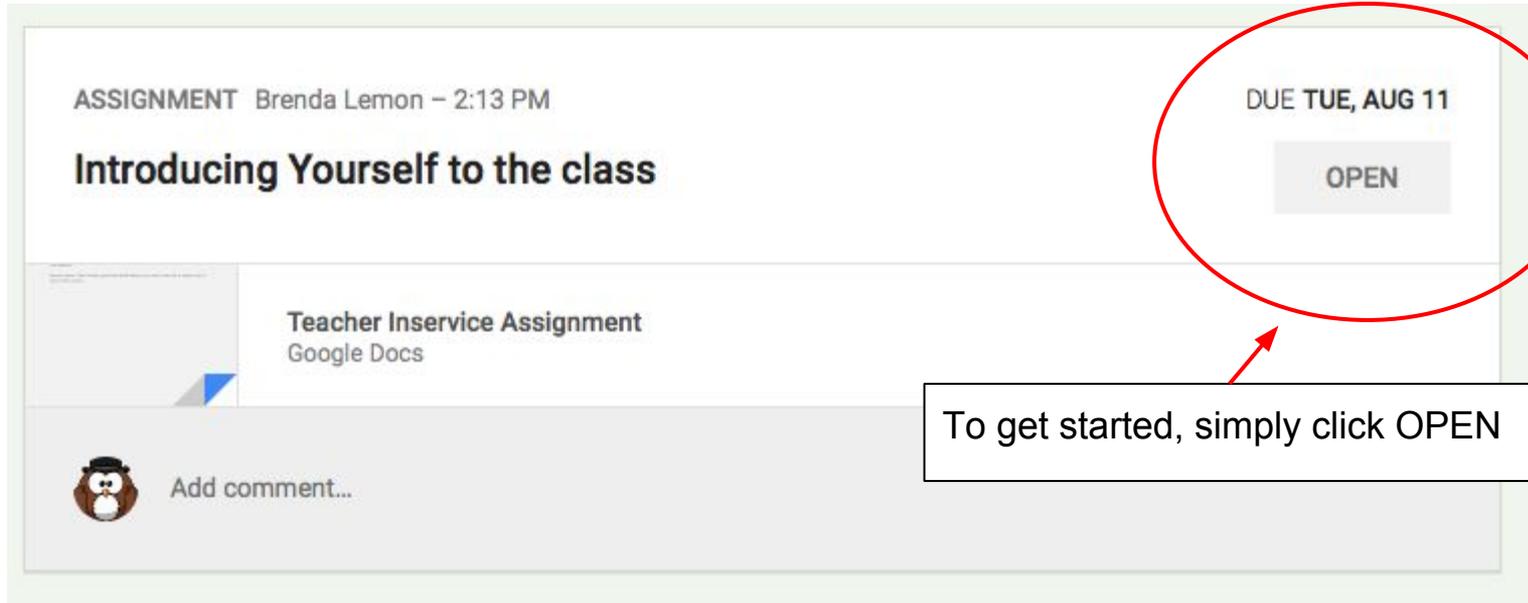
Student View - Laptop

When students login, they can see if there are any assignments they need to complete in all of their classes right from the home screen.



To go into a class, the student just needs to click on the title.

Student View - Laptop



ASSIGNMENT Brenda Lemon – 2:13 PM

Introducing Yourself to the class

DUE TUE, AUG 11

OPEN

Teacher Inservice Assignment
Google Docs

Add comment...

To get started, simply click OPEN

The image shows a student view of an assignment. The assignment title is "Introducing Yourself to the class" by Brenda Lemon, posted at 2:13 PM. The due date is "DUE TUE, AUG 11", which is circled in red. Below the title is a document titled "Teacher Inservice Assignment" from Google Docs. At the bottom left, there is a comment section with a cartoon owl icon and the text "Add comment...". A red arrow points from a text box at the bottom right, which says "To get started, simply click OPEN", to the "OPEN" button.

Student View - Laptop

Due Aug 19

Class Introductions ← Title of Assignment

 Brenda Lemon Aug 18, 3:53 PM ← Add class comment

Students see the date due here.

Open up the attachment, read, and do what it tells you to do.

Here are the instructions.

If the assignment is late, it will tell them in red.



LATE

 CMS Library - Introductions - Chappy Chappy ×
Google Docs

Add ▾

TURN IN

Student View - Laptop

Introducing Yourself to the class - Chappy Chappy
Google Docs

 Add private comment...

HINT: when they open up the assignment, it will automatically have their name as part of the title.

Introducing Yourself to the class - Chappy Chappy ☆ 📁 chappy@chapmanirish.net

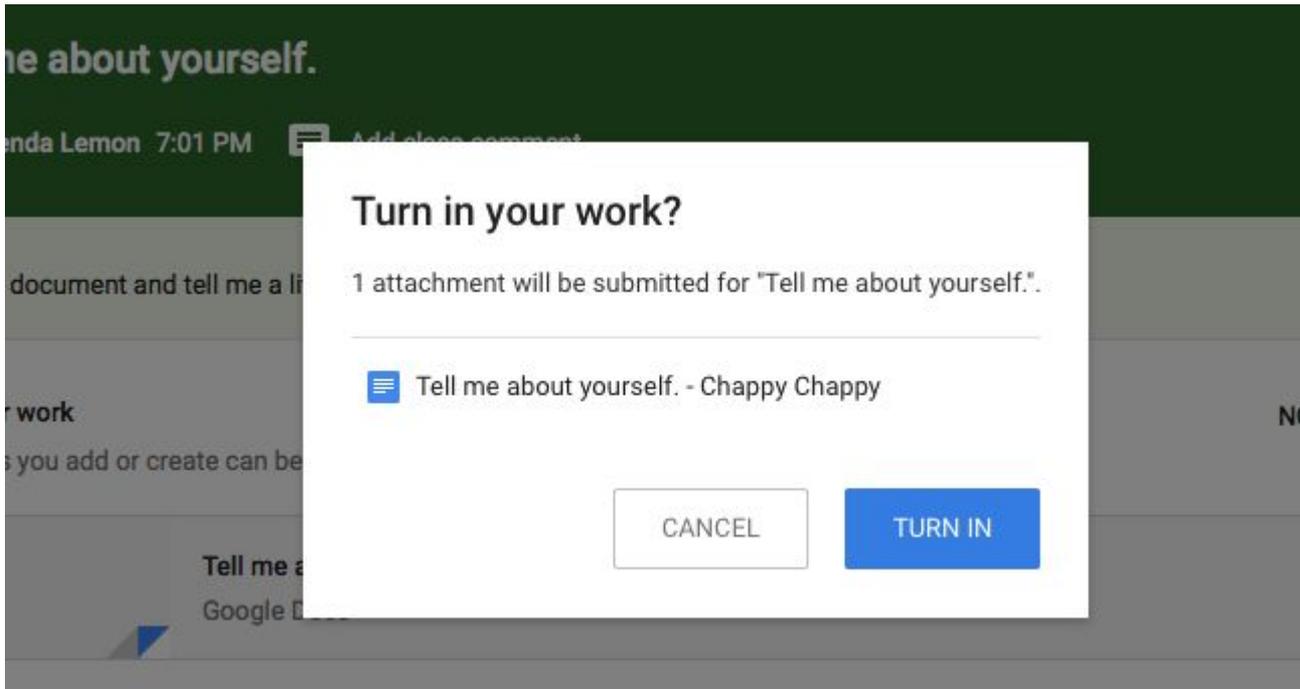
File Edit View Insert Format Tools Table Add-ons Help All changes saved in Drive

Turn In Comments Share

100% Normal text Arial 11 B I U A

When they are done, they can turn in the assignment within Google Docs.

My favorite thing to do during the weekend is to sit in my big comfy chair with a re
book with a large steamy cup of coffee nearby.



Even after they select Turn In from within Google Docs, It will ask the students once again if they are sure. This is because once they turn it in, they can no longer make any changes unless the teacher hands it back.

Student View-Laptop

Students can be sure their work has been turned in when they see the green check mark.

Your work

Files you add or create can be viewed and edited by your teacher



Students can add a private comment that only the teacher will see here.

CMS Library - Introductions - Chappy Chappy
Google Docs

UNSUBMIT



Add private comment...

Student View - Laptop

Your work NOT DONE

Files you add or create can be viewed and edited by your teacher

Add

MARK AS DONE

Add

Google Drive

Link

File

Create

Docs

Slides

Sheets

Sometimes, you may want a student to complete an assignment from scratch. For example, an assignment to create a document and write a three-page essay. To do this, you would create an assignment and in the instructions you tell the students to create a document by themselves. The students then click on the assignment and then click on the arrow by **Add**.

From the pull down menu, the student selects Docs. Google Classroom will automatically create a document with the title of the assignment and the student's name. When they are finished. They simply click MARK AS DONE. This is also how a student can create a slide presentation, sheets or drawing.

Student View - Laptop

Introducing Yourself to the class - Chappy Chappy ☆ 📁 chappy

File Edit View Help

100% View only

My favorite thing to do during the weekend is to sit in my big comfy chair with a really good book with a large steamy cup of coffee nearby

HINT: Once the student submits the assignment, it become the property of the teacher and no longer the student.

Think of it as a student turning in a paper assignment which you then take home to grade. The student can't add or change what they handed in unless you personally give it back to them.

Teacher View - Laptop

You can see how many students have completed their assignment.

ASSIGNMENT Brenda Lemon Aug 18

Class Introductions

Open up the attachment, read, and do what it tells you to do.

66 DONE

1 NOT DONE

DUE AUG 19 ⋮

CMS Library - Introductions
Google Docs

Each student will get a copy

 Add class comment...

Teacher View Laptop

To grade the assignment, click on the ones that are done.

ASSIGNMENT Brenda Lemon Aug 18 DUE AUG 19 

Class Introductions

Open up the attachment, read, and do what it tells you to do.

66 DONE	1 NOT DONE
-------------------	----------------------

**CMS Library - Introductions**
Google Docs

Each student will get a copy

 Add class comment...

Teacher's View - Laptop

You can change how many points you want the assignment to be or you can select Ungraded for no grade.

RETURN  100 points 

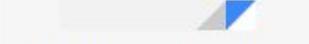
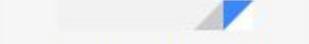
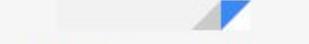
<input type="checkbox"/>	Done		
<input type="checkbox"/>		William Anderson "Here is your grade"	100/100
<input type="checkbox"/>		Cheyenne Ballay	100/100
<input type="checkbox"/>		Caden Bevan "Here is your grade"	100/100
<input type="checkbox"/>		Jordan Bingley	Add grade
<input type="checkbox"/>		Morgan Bishoff	100/100
<input type="checkbox"/>		Macy Bliss	100/100

Class 66
DONE
All 

On the left-hand side is all of the students in the class arranged by last name. To see their assignment, simply click on their name.

You can quickly tell if you have graded an assignment. To add a grade, simply type in how the student did on this line.

Tia Schulz

		
CMS Library - Introdu... Done late	CMS Library - Introdu... Resubmitted	CMS Library - Introdu... Done

Teacher View - Laptop

RETURN

Done

William Anderson

"Here is your grade"

Cheyenne Ballay

Caden Bevan

"Here is your grade"

Jordan Bingley

Morgan Bishoff

Macy Bliss

"Here is your grade"

Add grade

100/100

100/100

Hint: Students will not be able to see their grade unless you return their assignment. To return an assignment, click on the box in front of the person's name and then click RETURN. If you want to return all of the assignment at the same time, click on the box by Done.

Once an assignment is returned, students can resubmit it. So if a student does not do the assignment completely or has a lot of corrections to make, you can give them a low grade, return the work and have the student resubmit for a better grade. If you are done grading and a student resubmits the assignment anyway, you do not have to accept it.

CMS Library - Introdu...
Done late

CMS Library - Introdu...
Resubmitted

CMS Library - Introdu...
Done

Robert Cutter

Troy Ramey

Christopher
Lasluisa

Teacher View - Laptop

This pull down box will let you sort by those done or not done.

On the right-hand side is all of the students assignments in order of when they completed them. This way the ones that are not graded, resubmitted, or turned in late are at the top. To open an assignment to grade, just click on the square.

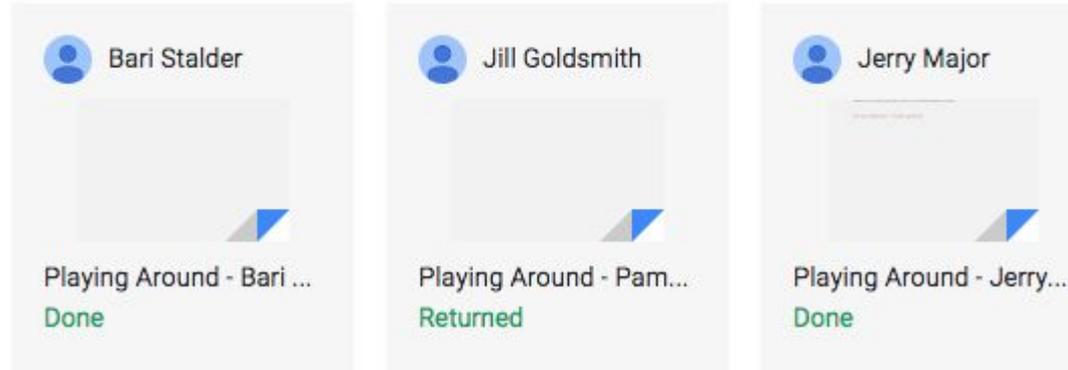
All

Student Name	Status
Chappy Chappy	Done late
Grace Mosher	Resubmitted
Tia Schulz	Done
Robert Cutter	Resubmitted
Troy Ramey	Done
Christopher Lasluisa	Done

Teacher View - Laptop

If you want to open up multiple assignments at the same time, hold down the Command Key (or Control key) while you click on the attachments. This will open up each file in it's own tab letting you see multiple student's completed assignments at once.

Done



The screenshot displays three student assignment cards in a row. Each card features a blue circular profile icon, the student's name, a placeholder for an assignment image, the assignment title, and a status indicator in green text.

Student Name	Assignment Title	Status
Bari Stalder	Playing Around - Bari ...	Done
Jill Goldsmith	Playing Around - Pam...	Returned
Jerry Major	Playing Around - Jerry...	Done

Teacher View - Laptop

A new handy feature is the ability to download assignment grades to make it easier to transfer to Powerschool. Click on the Gear symbol to access the pull down box.

DONE | NOT DONE

All

Chappy Chappy

Grace Mosher

Tia Schulz

Download assignment grades

Download all grades

Students view - Laptop

ASSIGNMENTS VIEW ALL

DUE TUESDAY

Introducing Yourself to the...

On the left-hand side, there is a box that shows all or the assignments due.

Click the VIEW ALL to see all of the assignments from all of the classes.

Click on DONE to see the grade on finished assignments.

TO-DO DONE

This is where the student would see their grade.

Open up the attachment, read, and do what it tells you to do.

Your work

Files you add or create can be viewed and edited by your teacher

CMS Library - Introductions - Chappy Chappy

RETURNED

RESUBMIT

Once the assignment has been returned, the student can resubmit if needed.

Teacher & Student View - Laptop



INSTRUCTIONS

STUDENT WORK

blemon@chap...

RETURN



Ungrade

To return to the previous screen, just click on the arrow.

Done

 William Anderson
"Here is your grade"

 Cheyanne Ballay

 Caden Bevan
"Here is your grade"

 Jordan Bingley

 Moraan Bishoff

All

 Chappy Chappy

CMS Library - Introdu...
Done late

 Grace Mosher

CMS Library - Introdu...
Resubmitted

 Tia Schulz

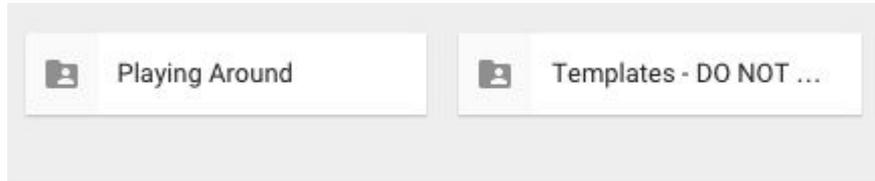
CMS Library - Introdu...
Done

 Robert Cutter

 Troy Ramey

 Christopher Lasluisa

HINT: When you create an assignment and select MAKE A COPY FOR EACH STUDENT, it will automatically create a Template Folder. This is where all original copies will be placed. Do **NOT delete** this folder.



What about PDF's?

ASSIGNMENT Brenda Lemon – 3:13 PM

Playing Around with PDF

0
DONE

1
NOT DONE

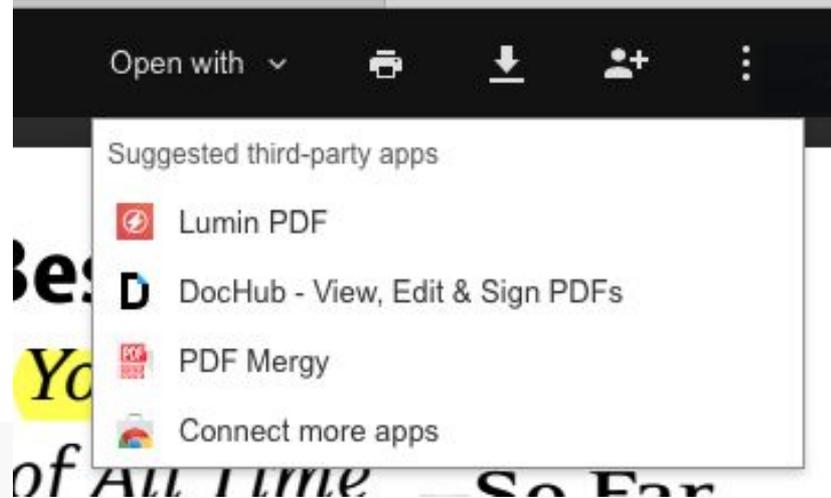
50_Best_YA.pdf
PDF

Each student will get a copy

DUE MON, AUG 10

Use DocHUB?

DocHub is an ADD-on or App that you can use within Google Docs.



 50_Best_YA - Chappy Chappy

Save in DocHub



Logged in successfully. x

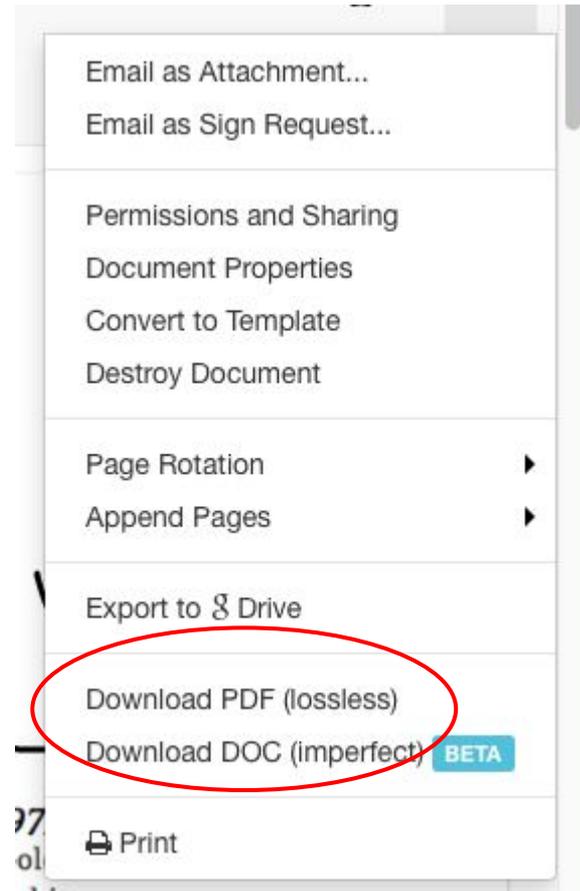


The **Best** **50** *Young Adult Novels* of All Time –So Far

Problem?

Once open in DocHub, you can make corrections and additions but there is not an automatic save. You have to export it back into Drive and re-share.

It might be better to convert the PDF files into Word BEFORE they are uploaded into Google Drive using online free services such as <http://smallpdf.com/pdf-to-word>



Another option when using a PDF on an iPad is to have the student open it up in Notability.

Here is a quick video that shows you how.



Teacher's view - Laptop

Now let's try one of the new features and create a question. (as of right now, you can not do this from the Classroom app)

Click on the  button and select Create Question.

STREAM STUDENTS ABOUT

QUESTION Brenda Lemon 11:48 AM

What was one of your favorite books you think everyone should read?

2 DONE

65 NOT DONE

AM

deleted items

VIEW ALL

AM

deleted items

Reuse post

Select theme Upload photo

Create question

Create assignment

Create announcement

Add class comment...

Teacher's View - Laptop

Give the question a title and a description if needed. You can add links to the question and assign a due date or select no due date.

 Question ✕

Title of question

Description of question (optional)

Due Aug 26 ▾

You can select the discussion to only show up in one class or in more than one by clicking on the drop-down menu.

You can have the question appear now or save as a draft for later.

    Irish TAG Library ▾  ASK ▾

To delete the question, select the trashcan.

Teacher's View - Laptop

To see the responses to the question, click on the number that are done.

QUESTION Brenda Lemon 11:48 AM

What was one of your favorite books you think everyone should read?

2
DONE

DUE SEP 30

65
NOT DONE

Add class comment...

- Done
- Jordan Bingley [Add grade](#)
- Hannah Cook [Add grade](#)
- Not done
- William Anderson [Add grade](#)
- Cheyanne Ballay [Add grade](#)

What was one of your favorite books you think everyone should read?

2
DONE

65
NOT DONE

Done ▾

Hannah Cook 2:00 PM
Lifting the sky

← 1 reply ▾

The grading page is similar to how it appears for an assignment. You can see the student's responses, whether they are done or not, and give them a grade. You can also reply back to the students right under their comment.

Jordan Bingley 1:54 PM
tfios

Student's View - Laptop

This is what the student sees when a teacher asks a question. Notice that it does not show them how their classmates answered until AFTER they type in their answer and then hit submit.

QUESTION Brenda Lemon 11:48 AM

NOT DONE DUE SEP 30

What was one of your favorite books you think everyone should read?

Your answer

Classmates will see your answer

Type your answer

SUBMIT

Student View - Laptop

What was one of your favorite books you think every...

Your answer

Classmates will see your answer

My favorite book is the Harry Potter series.

 See classmates' answers

After the student submit their answer to the question, they can see their classmate's answers.



Chappy Chappy 8:30 PM

My favorite book is the Harry Potter series.

 Reply

Students can reply back to their classmates answers to keep the debate going.



Hannah Cook 2:00 PM

Lifting the sky

 1 reply 



Jordan Bingley 1:54 PM

tfios

 Reply

Teacher View - Laptop

Another new feature is the ability to Reuse Post you have created before. To do so, click on the + button and select Reuse Post.

STREAM STUDENTS ABOUT

QUESTION Brenda Lemon 11:48 AM

What was one of your favorite books you think everyone would read?

3 DONE 64 NOT DONE

Create question Create assignment

Reuse post

Add class comment...

Teacher View - Laptop

Click on the class that had the assignment and click Select.

All classes

Class	Teachers	Created
 Teacher Training	Brenda Lemon	Today
 CMS Library	Brenda Lemon	Aug 18
 Irish TAG Library	Brenda Lemon	Aug 6
 Teacher Inservice (Archived) Aug. 2015	Brenda Lemon	Sep 17, 2015

CMS Library

Title	Teacher	Date posted
 What was one of your favorite books you think everyone should read?	 Brenda Lemon	Today
 Hi! Everyone. Please watch this short video about Google Classroom.	 Brenda Lemon	Aug 18
 Class Introductions Open up the attachment, read, and do what it tells you to do.	 Brenda Lemon	Aug 18

Find the assignment and click on Reuse.

If you have the box marked, it will automatically create a copy of all of the attachments from that assignment as well.

SELECT

Create new copies of all attachments

REUSE

Teacher View - Laptop

Another nice new feature is the ability to move post back to the top. In the stream, the most current post are at the top. So to make sure that important post are easily seen, you can move them back to the top by clicking on



ASSIGNMENT Brenda Lemon Aug 18 (Edited 7:44 PM)

Class Introductions

Open up the attachment, read, and do what it tells you to do.

66
DONE

DUE AUG 19

- Move to top
- Edit
- Delete

Each student will get a copy

CMS Library - Introductions
Google Docs

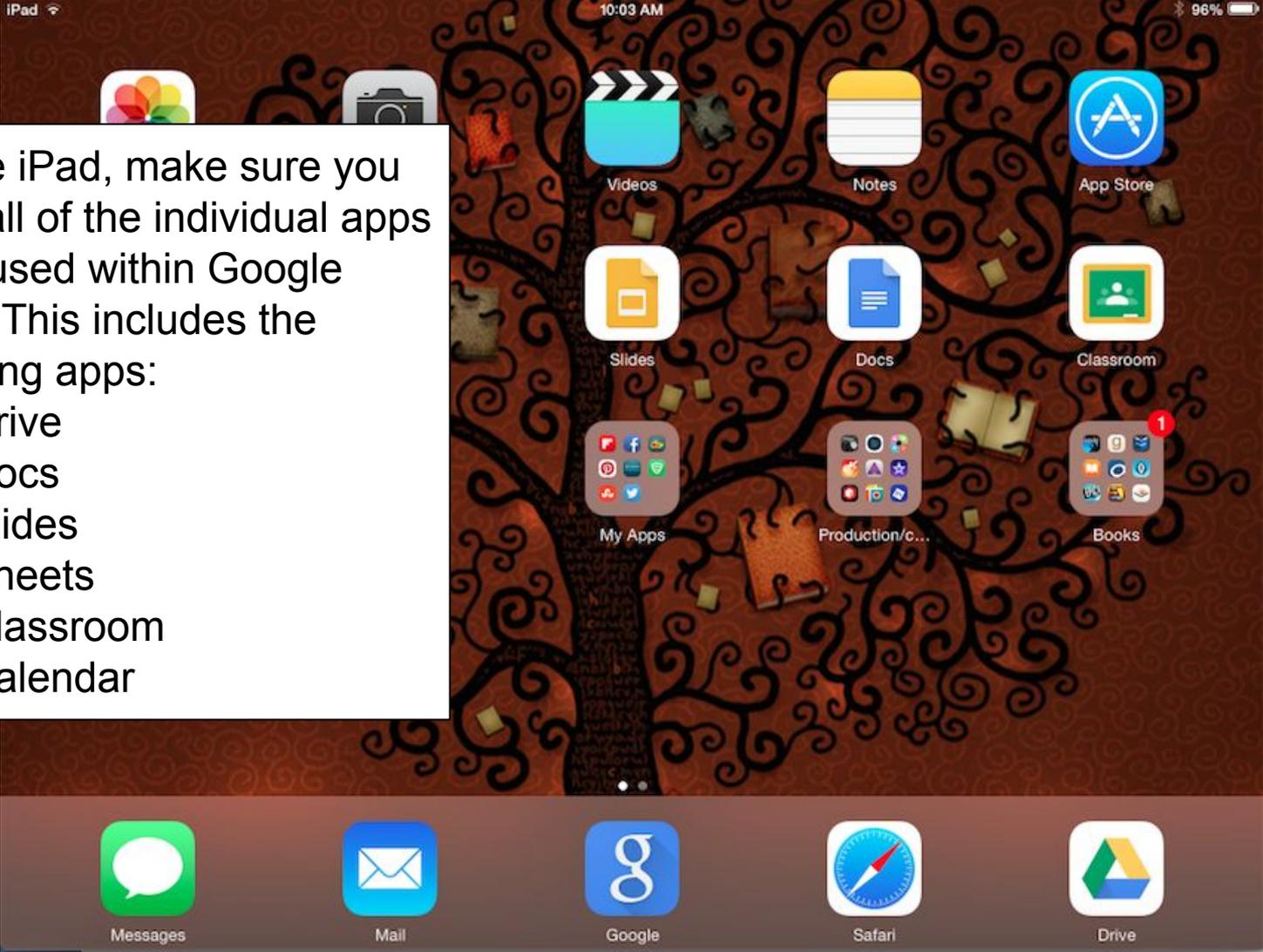
Add class comment...

What about iPads?



On the iPad, make sure you have all of the individual apps to be used within Google Drive. This includes the following apps:

- Drive
- Docs
- Slides
- Sheets
- Classroom
- Calendar

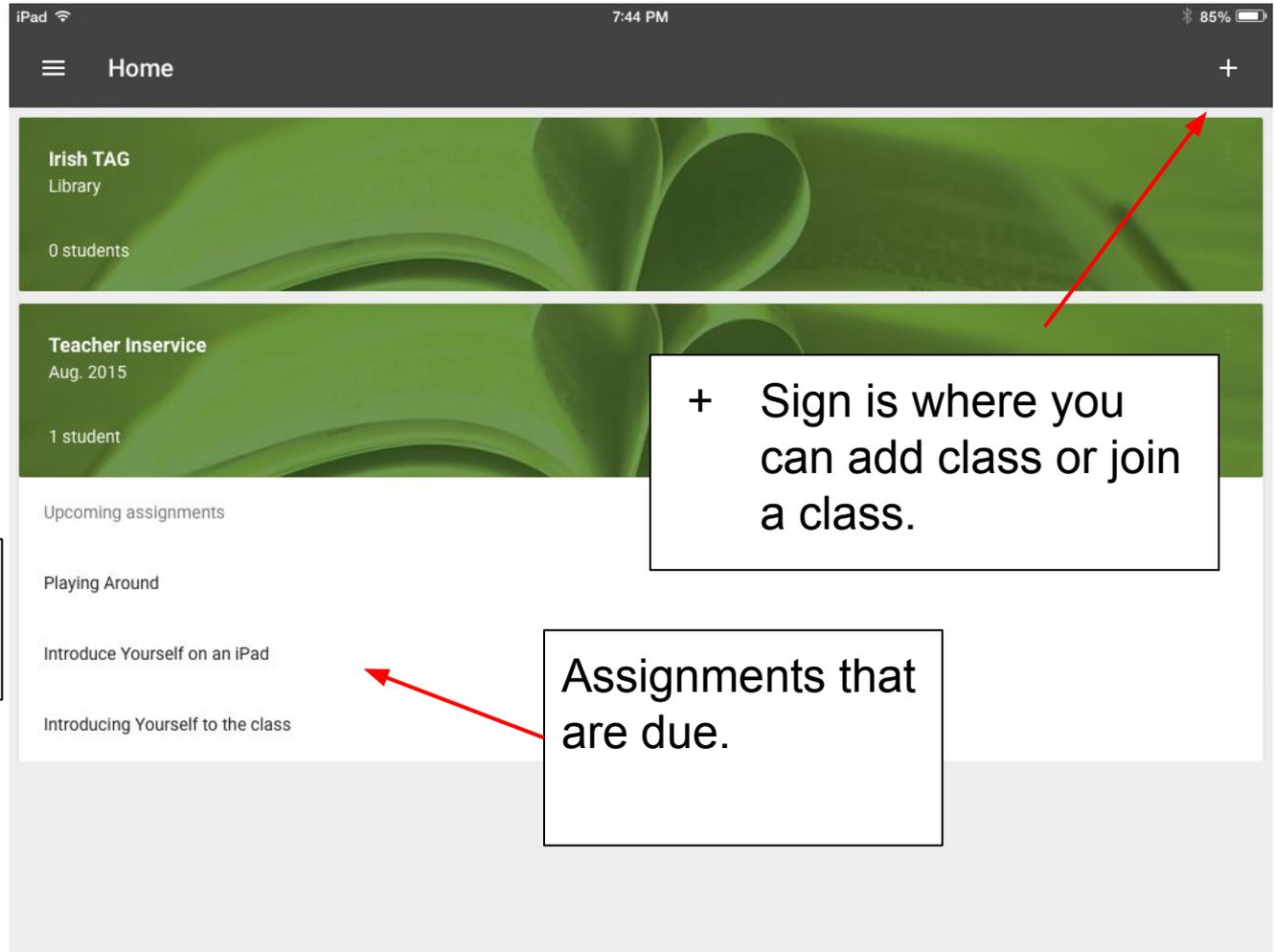


Teacher View: Add a class - iPad



iPad App

Classes already created.



The screenshot shows the iPad app interface. At the top, the status bar displays 'iPad', signal strength, '7:44 PM', and '85%' battery. Below the status bar is a dark grey header with a hamburger menu icon on the left, the word 'Home' in the center, and a plus sign icon on the right. The main content area features two class cards with a green background and white text. The first card is titled 'Irish TAG Library' and shows '0 students'. The second card is titled 'Teacher Inservice Aug. 2015' and shows '1 student'. Below the class cards is a section titled 'Upcoming assignments' which lists 'Playing Around', 'Introduce Yourself on an iPad', and 'Introducing Yourself to the class'. A red arrow points from the plus sign in the top right header to a text box. Another red arrow points from the plus sign in the top right header to the 'Teacher Inservice' card. A third red arrow points from the 'Introducing Yourself to the class' assignment to another text box. A fourth red arrow points from the 'Classes already created.' text box to the 'Irish TAG Library' card.

Home

Irish TAG Library
0 students

Teacher Inservice
Aug. 2015
1 student

Upcoming assignments

Playing Around

Introduce Yourself on an iPad

Introducing Yourself to the class

+ Sign is where you can add class or join a class.

Assignments that are due.

Teacher View - iPad

iPad 7:44 PM 55%

Home

Join class

Create class

+

Irish TAG
Library
0 students

Teacher Inservice
Aug. 2015
1 student

Upcoming assignments

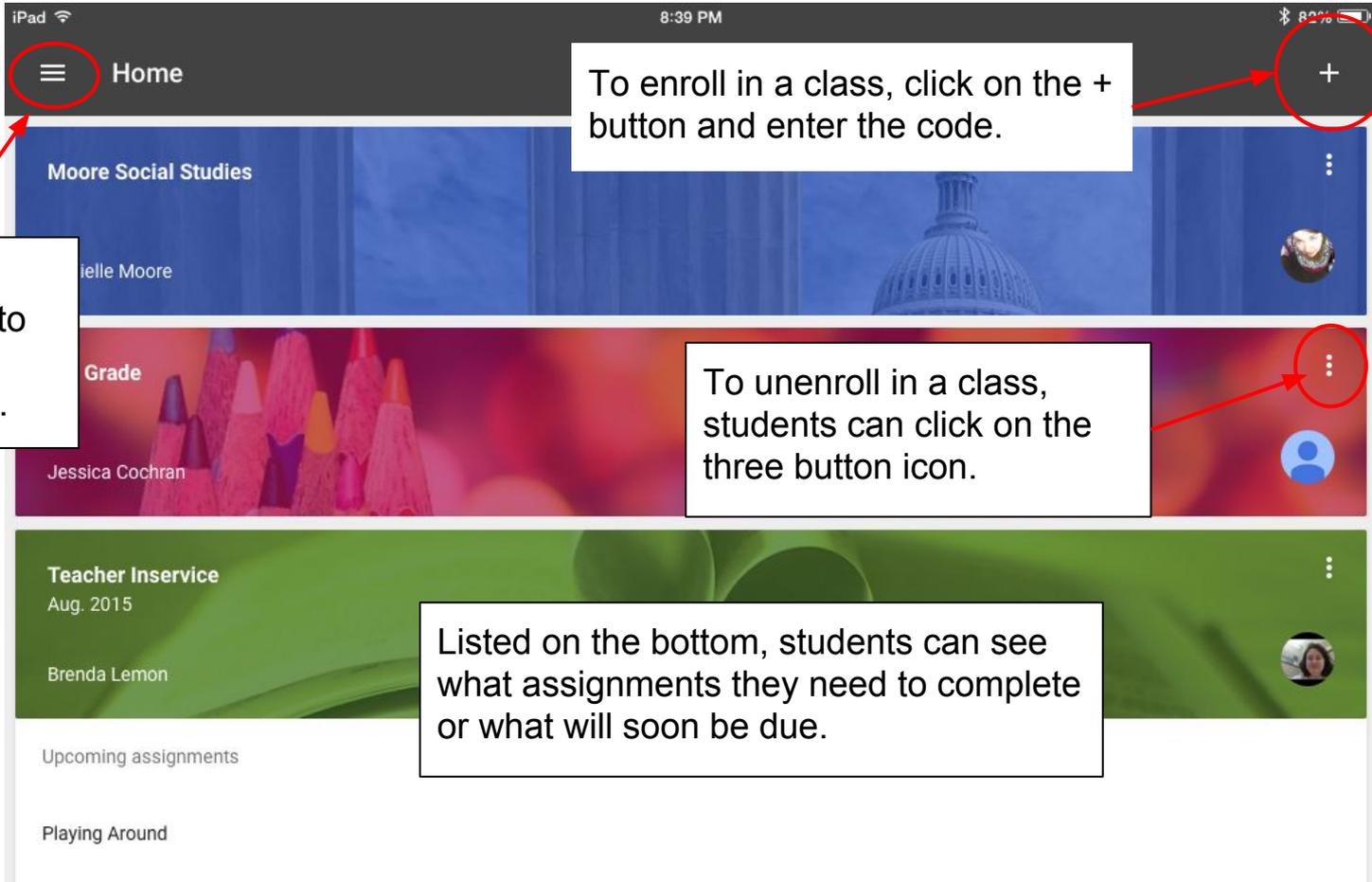
Playing Around

Introduce Yourself on an iPad

Introducing Yourself to the class

To add a new class or to join one, click the + sign.

Student View - iPad



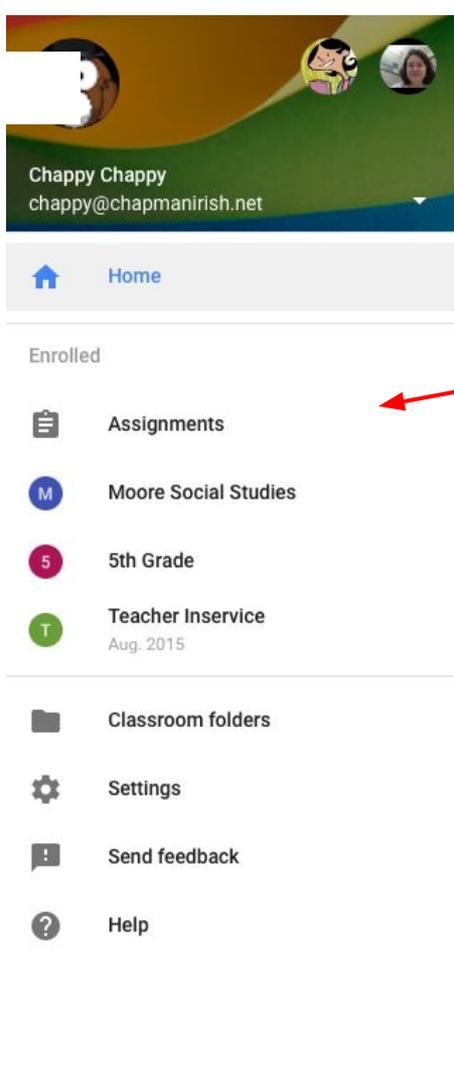
To enroll in a class, click on the + button and enter the code.

Press the three lines to see more information.

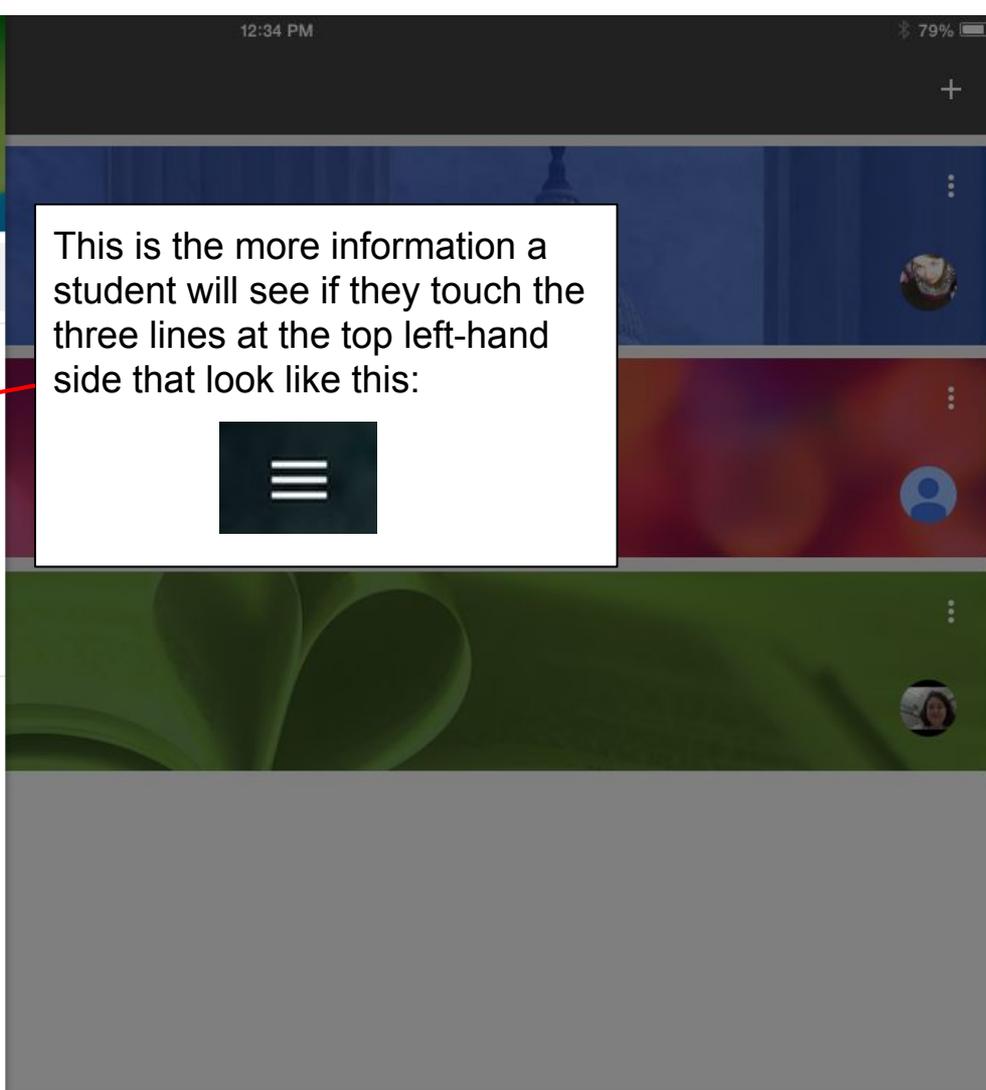
To unenroll in a class, students can click on the three button icon.

Listed on the bottom, students can see what assignments they need to complete or what will soon be due.

Student View - iPad



This is the more information a student will see if they touch the three lines at the top left-hand side that look like this:



Student View - iPad

Social Studies

Danielle Moore

5th Grade

Jessica Cochran

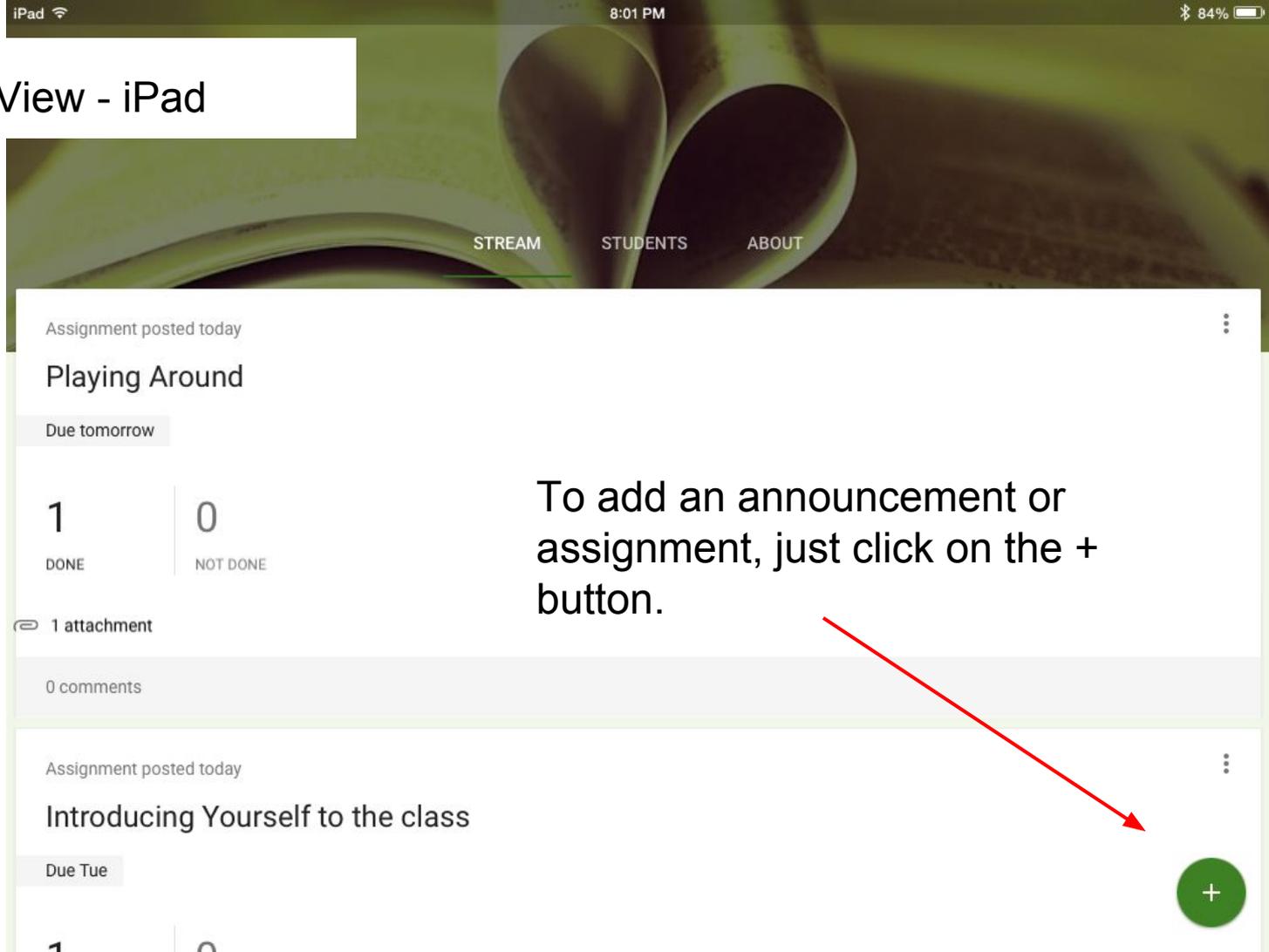
Teacher Inservice
Aug. 2015

Brenda Lemon

Click on the class banner to go into the class to do assignments, see announcements and more.

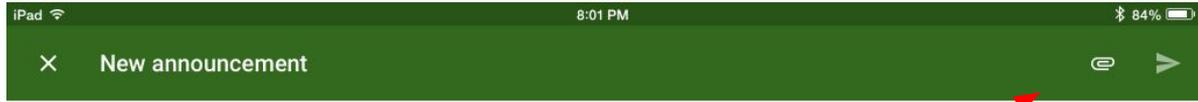
- Upcoming assignments
- Playing Around
- Introduce yourself on the iPad
- Introducing Yourself to the class

Teacher View - iPad



To add an announcement or assignment, just click on the + button.

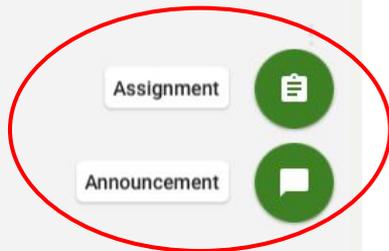
Teacher View - iPad



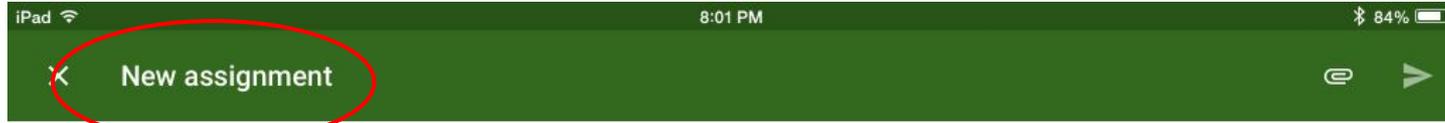
Type in your announcement here.

To add an attachment, click on the paperclip.

To send, click on the arrow or paper airplane icon.



Teacher View - iPad

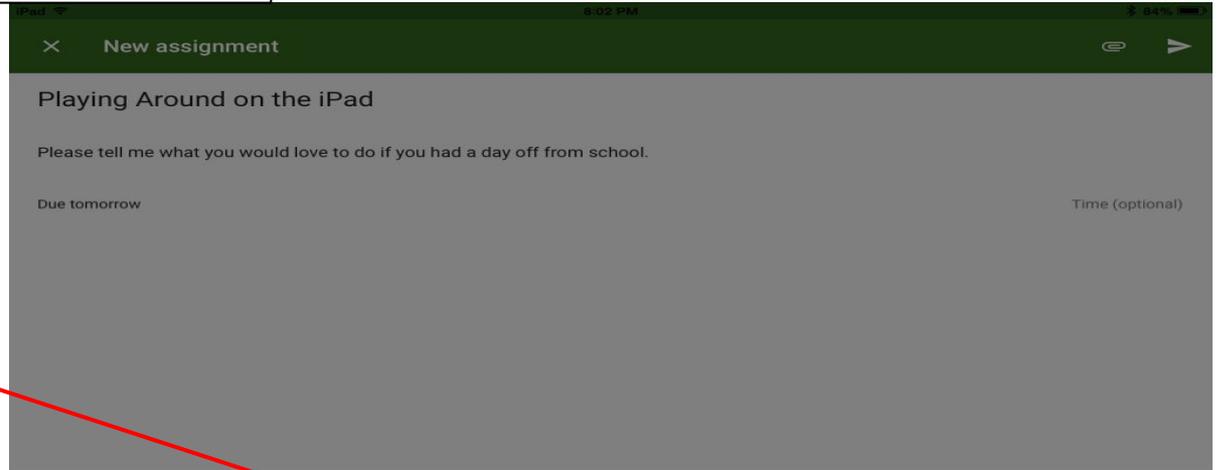


Title

Instructions (optional)

Due tomorrow

Click Due Tomorrow and to change the date.



April	4	2012
May	5	2012
June	6	2013
July	7	2013
August	8	2014
September	9	2014
October	10	2015
November	11	2015
December	12	2016
January	13	2017
February	14	2017
March	15	2018

CANCEL

DONE

Teacher View - iPad

New assignment

Playing Around on the iPad

Please tell me what you would love to do if you had a day off from school.

Due tomorrow

Time (optional)

To attach a document to an assignment, click on the paperclip icon.

Add a document or file from your drive

Drive

Add a link to a website or youtube video

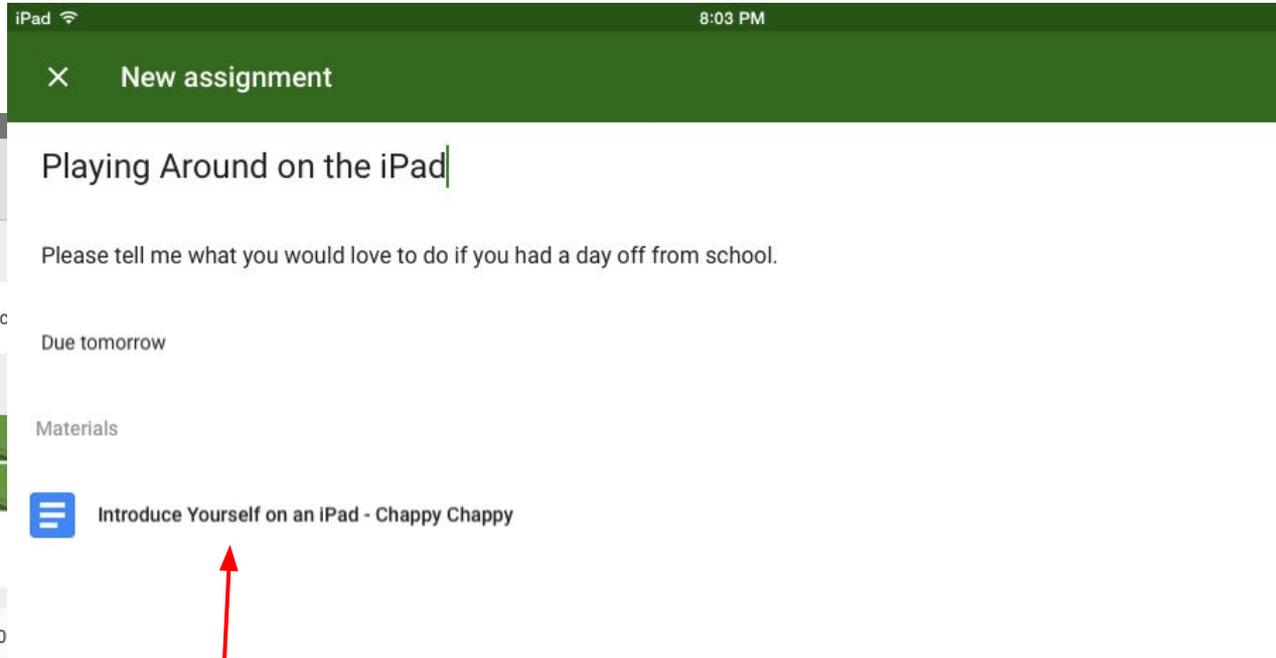
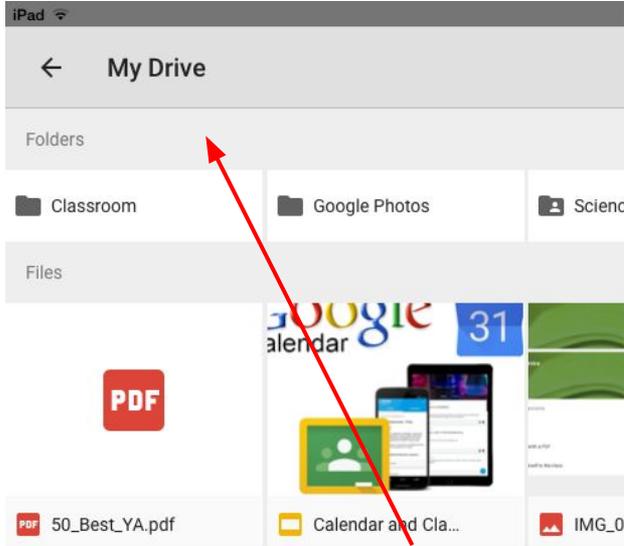
Link

Add a link to a photo already on the iPad or take a photo and attach it to the assignment.

Pick photo

Take photo

Teacher View - iPad



When you select to attach a file from Google Drive, Classroom will automatically switch over to the Drive app. Find the file you want and touch it. It will then appear in the Classroom app.

Teacher View - iPad

When you are ready to post the assignment, select the arrow or paper plane icon.



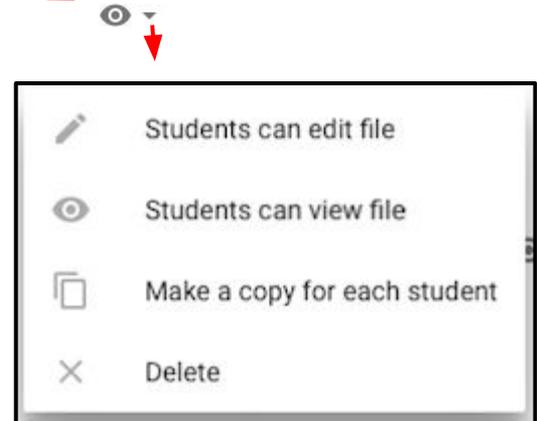
Decide how you want the students to be able to view the attached file.

Due tomorrow

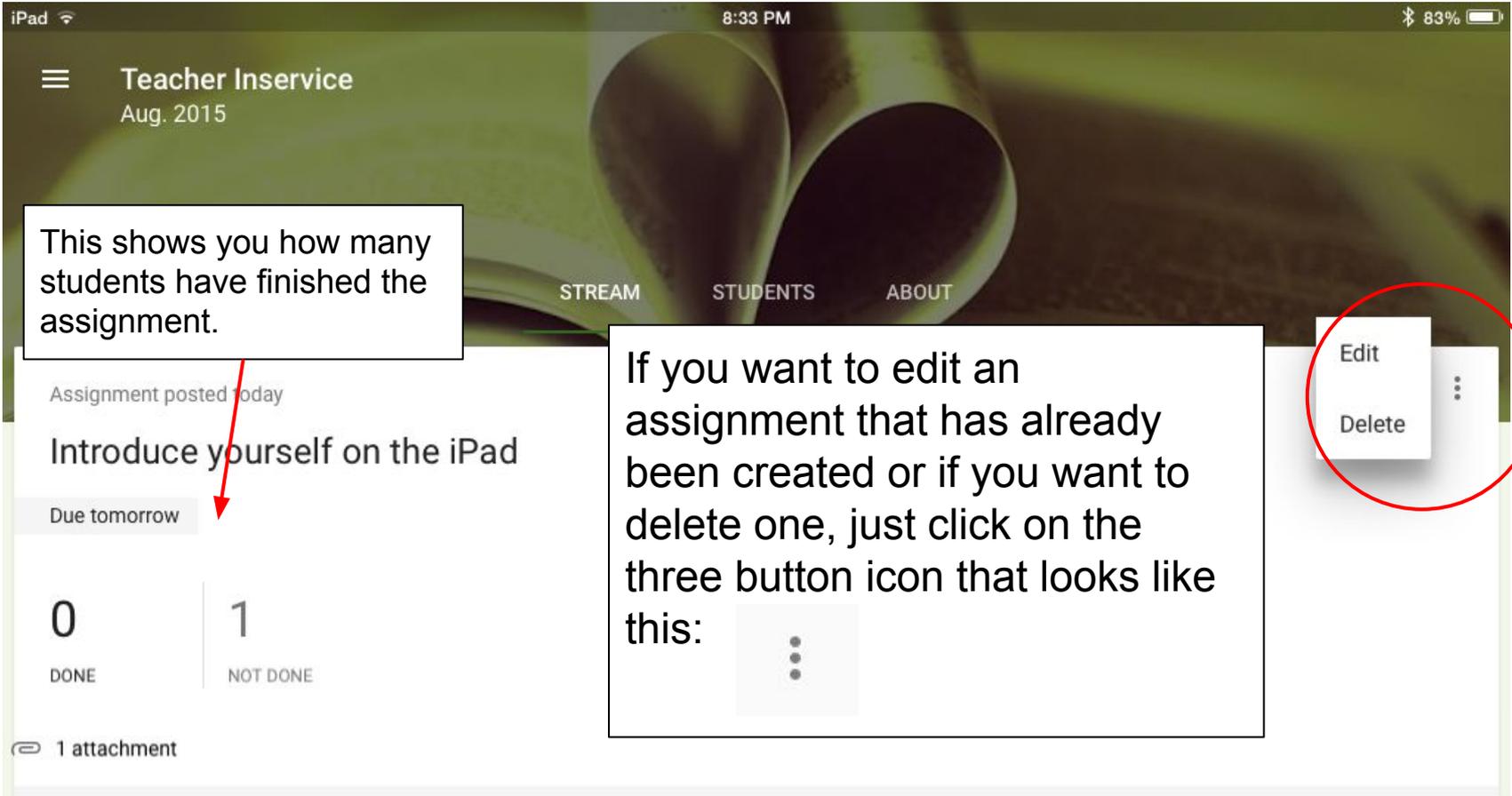
Materials

 Introduce Yourself on an iPad - Chappy Chappy

(optional)



Teacher View - iPad



This shows you how many students have finished the assignment.

If you want to edit an assignment that has already been created or if you want to delete one, just click on the three button icon that looks like this:



Edit

Delete

Student view - iPad

This is the view of what the student sees when they are in a class.

ce

STREAM CLASSMATES ABOUT

Assignment posted yesterday

Introduce yourself on the iPad

Due today

0 comments

Assignment posted yesterday

Playing Around

Done

0 comments

Assignment posted yesterday

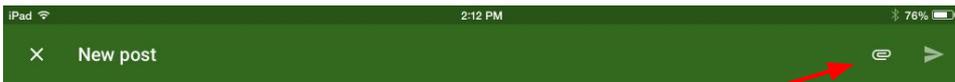
Introducing Yourself to the class

+

Notice the student has an assignment that is due today.

If the student has the rights to post an announcement or message to the class, all they have to do is press the plus sign to do so.

Student View - iPad



Type in the message here.

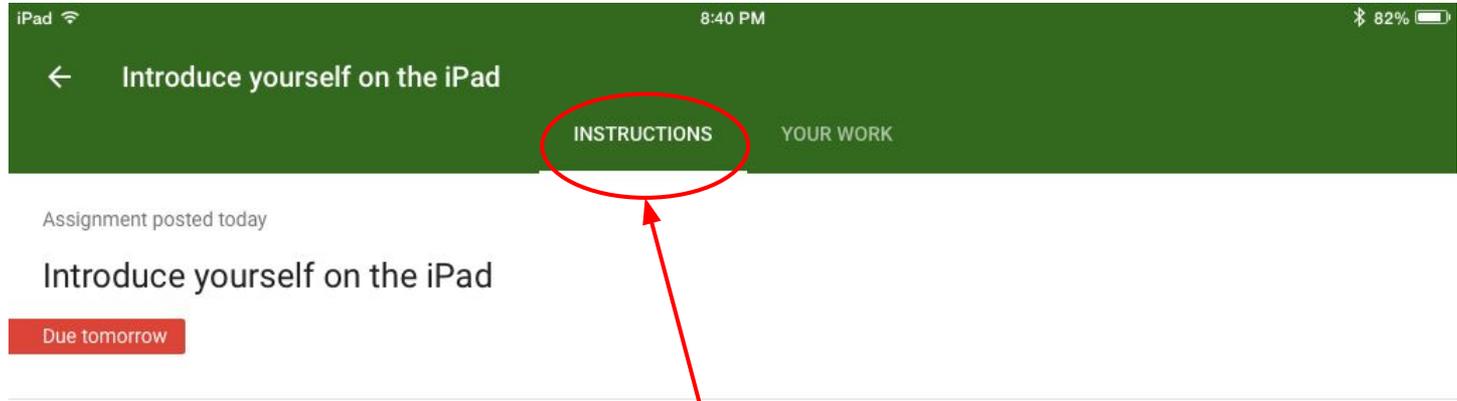
To add an attachment to a message or announcement, simply click on the paperclip icon.

To send the message, the student presses the arrow or paper airplane icon.



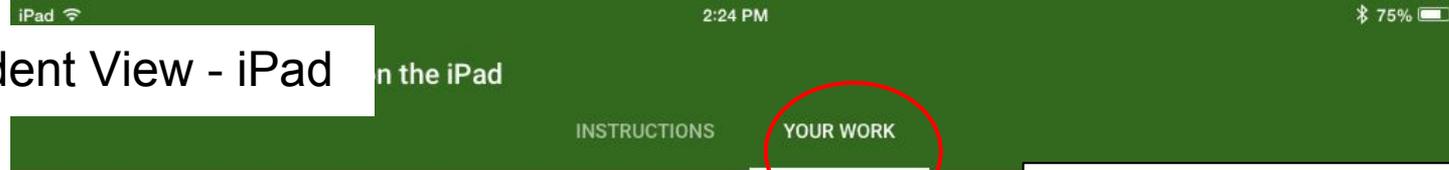
The student can attach a Google Drive document, a weblink, or a picture.

Student View - iPad

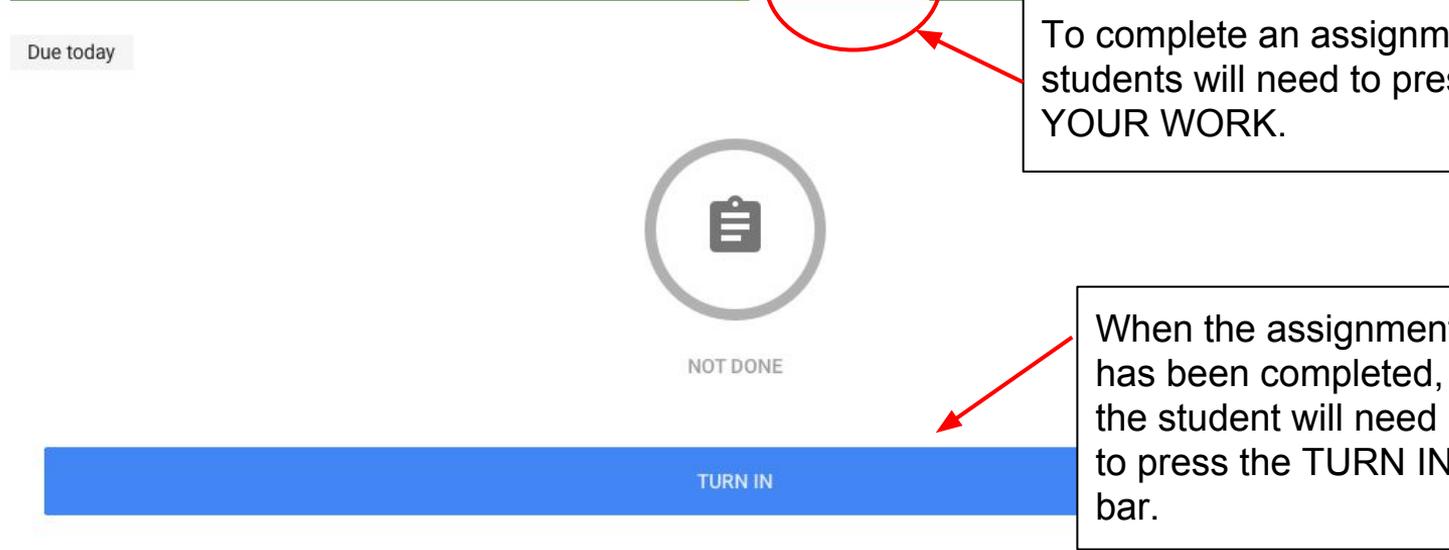


To complete an assignment, students simply touch the title. The first screen to appear will be the assignment instructions.

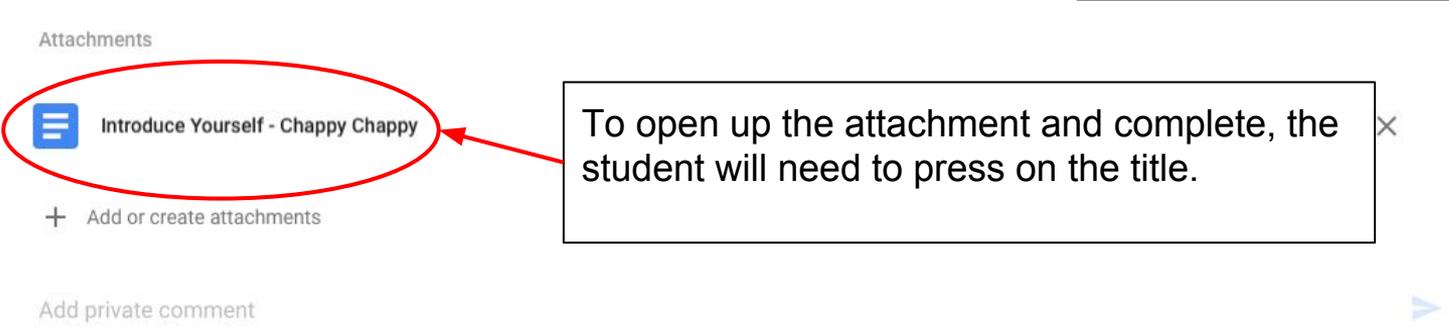
Student View - iPad



To complete an assignment, students will need to press YOUR WORK.

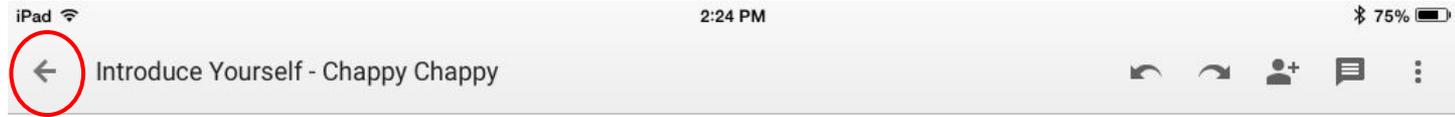


When the assignment has been completed, the student will need to press the TURN IN bar.



To open up the attachment and complete, the student will need to press on the title.

Student View - iPad

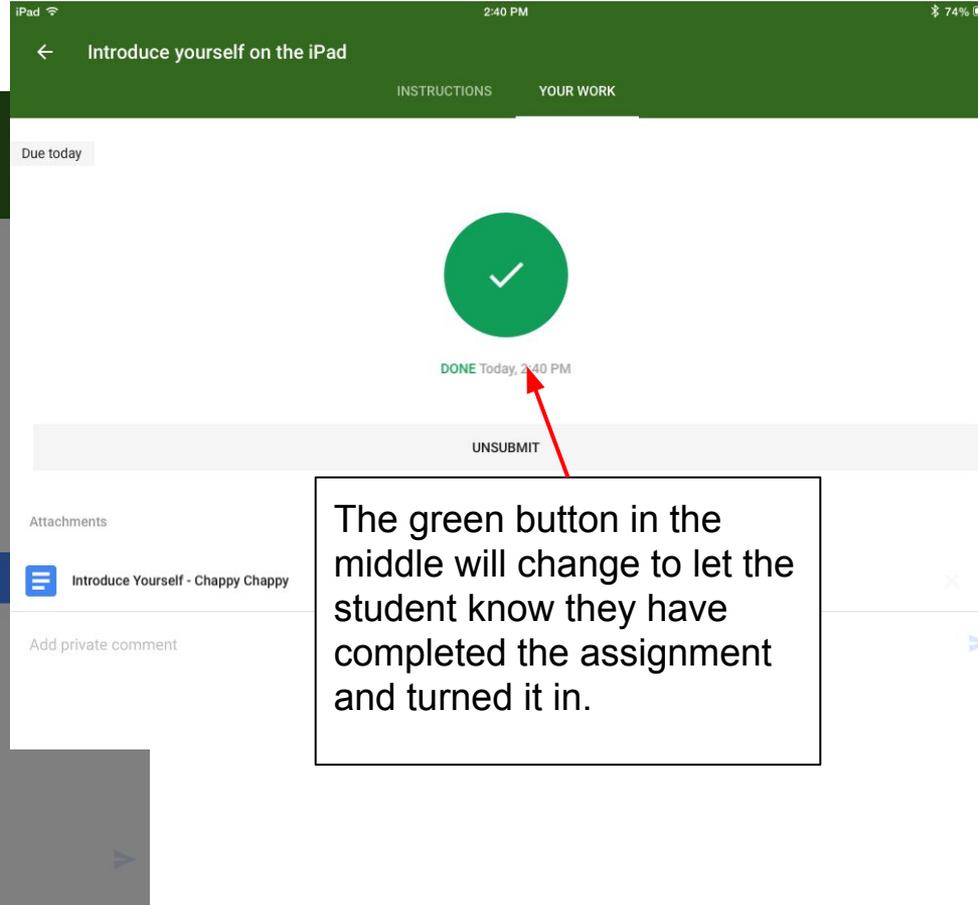
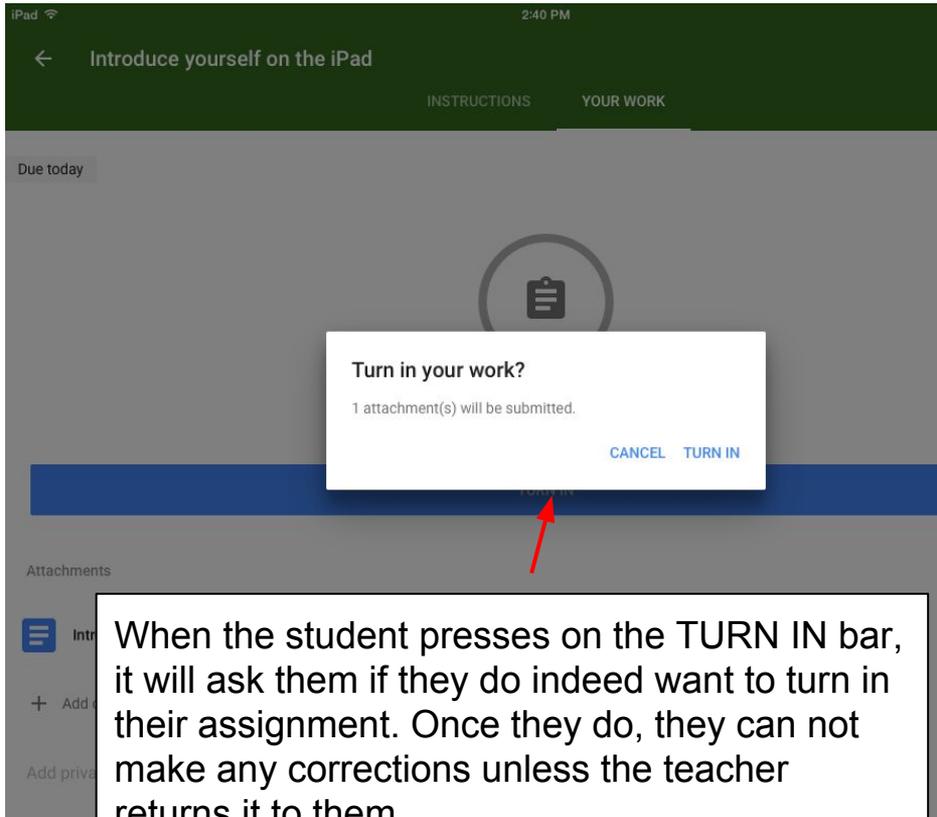


When a student selects a Google Drive attachment, the app will automatically switch over to the Doc, Sheets, or Slides app.

When the student is finished, they press the arrow and close out of the app. They will then need to re-open the Classroom app and touch the TURN IN bar.

My favorite thing to do is to sit in a nice chair with a really good book and a huge cup of hot coffee nearby.

Student View - iPad



Student View - iPad

The screenshot displays an iPad interface with a dark green header. The status bar at the top shows 'iPad', signal strength, Wi-Fi, the time '2:44 PM', and a battery level of '74%'. The header contains a back arrow on the left, the title 'Introduce yourself on the iPad', and two menu items: 'INSTRUCTIONS' and 'YOUR WORK'. Below the header, a grey box on the left indicates 'Due today'. A large green circle with a white checkmark is centered on the screen, with the text 'DONE Today, 2:40 PM' below it. At the bottom, there is a wide grey button labeled 'UNSUBMIT'. The bottom of the screen shows an 'Attachments' section with a blue icon and the text 'Introduce Yourself - Chappy Chappy'.

← Introduce yourself on the iPad

INSTRUCTIONS YOUR WORK

Due today

To return to the classroom home screen, the student will press the arrow.

DONE Today, 2:40 PM

UNSUBMIT

Attachments

Introduce Yourself - Chappy Chappy

Teacher View - iPad

The screenshot shows the 'Teacher Inservice' app interface on an iPad. At the top, the status bar displays 'iPad', signal strength, Wi-Fi, 2:48 PM, and 73% battery. The app header includes a hamburger menu icon, the title 'Teacher Inservice', and the date 'Aug. 2015'. Below the header is a navigation bar with three tabs: 'STREAM' (highlighted with a green underline), 'STUDENTS', and 'ABOUT'. The main content area displays an assignment card for 'Introduce yourself on the iPad', posted yesterday. The card features a progress bar with two sections: 'DONE' (1) and 'NOT DONE' (0). A red arrow points from a text box to the 'NOT DONE' section. Below the progress bar, there is a section for '1 attachment' and '0 comments'. A second text box points to the attachment bar.

Assignment posted yesterday

Introduce yourself on the iPad

Due today

1	0
DONE	NOT DONE

1 attachment

0 comments

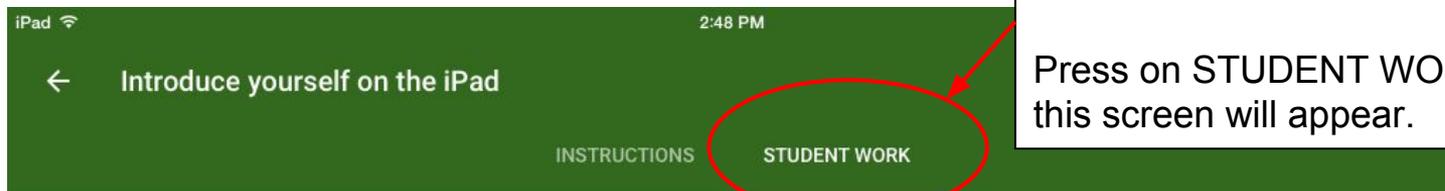
Assignment posted yesterday

Playing Around

When students are finished with their assignments and turned them in, you will be able to see here.

To see the assignments that have turned in, simply press anywhere on the bar whether it is the numbers or attachment.

Teacher View - iPad

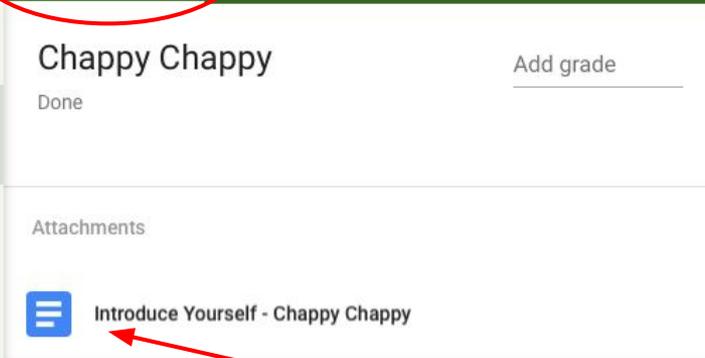


The first screen will be the INSTRUCTIONS screen.

Press on STUDENT WORK and this screen will appear.



In this section, you will see the list of students in your class. Select which student you want to grade by touching their name.



Their assignment will appear most likely as an attachment. You can access it here by touching the title. When you do, it will automatically open up the Google Drive app.

Teacher View - iPad

iPad 2:49 PM 73%

← Introduce yourself on the iPad 100 points

INSTRUCTIONS STUDENT WORK

Done

Chappy Chappy 100/100

Done

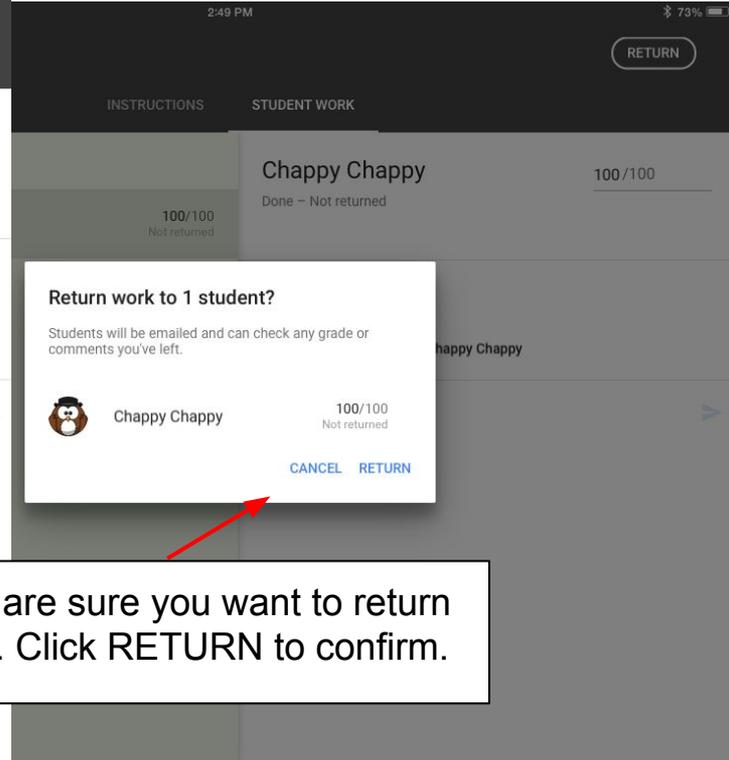
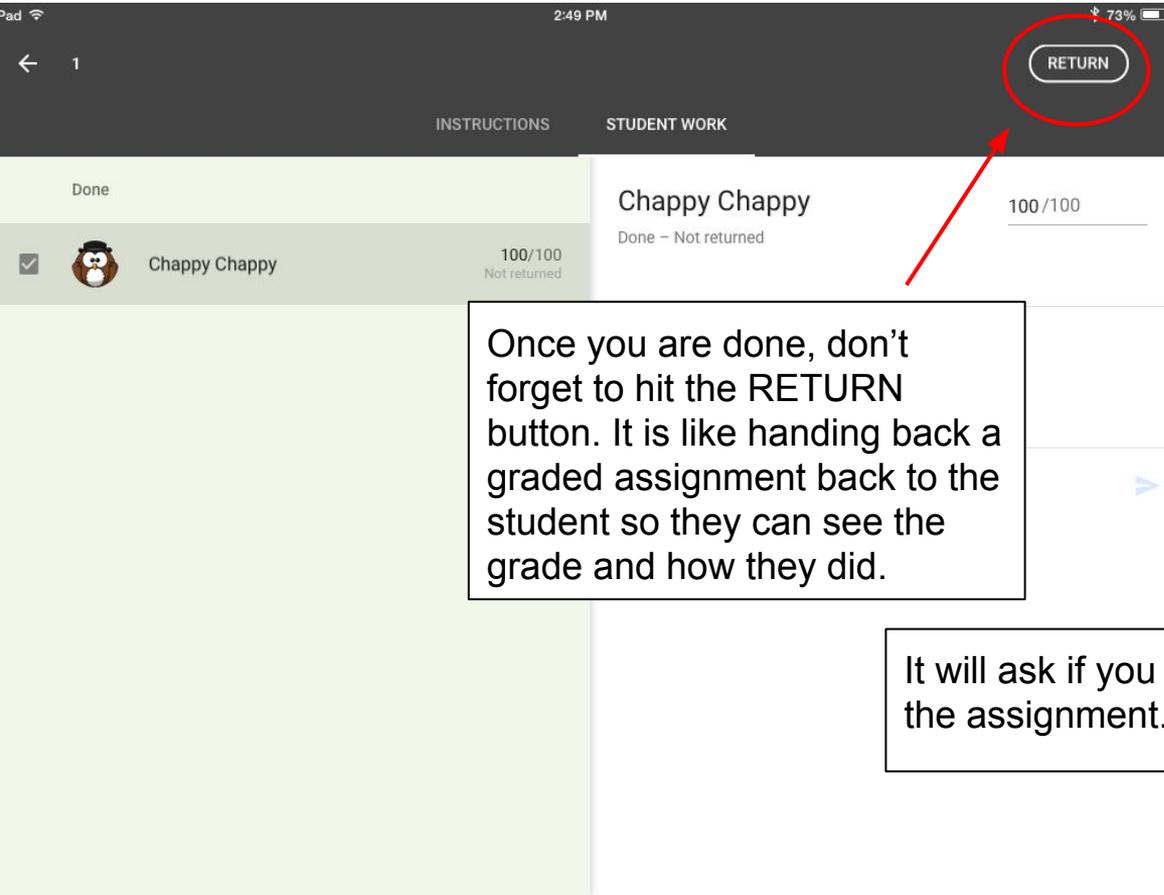
Attachments

Introduce Yourself - Chappy Chap

Add private comment

After you have graded the attachment or assignment, put in the grade here.

Teacher View - iPad



New Features

Co-Teacher - you can have more than one teacher “assigned” to the same class.

“Add to Google Classroom” extensions on other apps - everyday, a new app will have a feature that will let a student or teacher save right to the Google Classroom app as an attachment.

Mobile updates - get notifications on your phone

API Updates like Roster Sync - <http://goo.gl/E1Hahg>

Admin - Whitelist Domains - can add people not affiliated with the Google Apps account. For example, teachers with an email that ends in `usd473.net`



GEG Kansas

GEG Kansas
With support from faculty and staff from Fort Hays State University's College of Education

GEG
Kansas

Public 3,706 members

Search community

All posts

Darcy Leech
Google Classroom - Aug 6, 2015

Google and PDFs -
Situation: teacher has a teacher resource CD with PDF worksheets. Teacher wants to go paperless with Google Classroom. What's the best way to use those

Read more

+4

6 comments

Darcy Leech
Aug 7, 2015 +3

So maybe the best option is to have the PDF for students to view and they complete the answers on a Google form for easy grading?

Add a comment...

Robert Allen Moody (Doc) OWNER
Google Classroom - Aug 6, 2015

General availability
Posted: 05 Aug 2015
We announced the Google Classroom API in June, and it's now available to all users.

Read more (18)

+1

Dac Call
Aug 6, 2015

Are the students using iPads? If so, PDF Max is the only app I have found that allows annotation on the original shared PDF without requiring the student to share a copy back to the teacher. Here's the Apple link:
<https://goo.gl/8KW5wB>

zack vogel
Google Classroom - Aug 4, 2015

Does anybody know of a way to schedule post for Google Classroom?

+1

<https://goo.gl/ns5rz9>

Sign up to join. This is a group of Kansas teachers and administrators using Google. It is a support group for help and sharing of ideas.

Need more information? Go to <https://goo.gl/9gq2No>



Search Google Classroom Help



blemon@chapmanirish.net ▾

Classroom Help

CLASSROOM 

HELP FORUM

Welcome to the Google Classroom Help Center

- Overview

About Classroom

Understanding the assignment flow

Get the Classroom app

Get started in Classroom with a screen reader

Classroom API overview

What's new in Classroom

Security and privacy

Frequently asked questions