

New Test Coordinators 2015-16

Kansas State Department of Education



Keep Up-to-Date with Changes

- Subscribe to the KSDE Test Coordinator's listserv: contact mstephenson@ksde.org or ljones@ksde.org
- Kansas Assessment Program (KAP) www.ksassessments.org current information about KITE
- KSDE website www.ksde.org search alphabetically for assessments, mathematics, ELA, etc.
- Reference list at the end of the presentation.

2015-2016 Assessments


Testing window: February 16-March 9

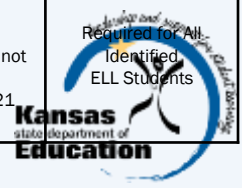
- Math performance—grades 3-8 and 10
- MDPT—grades 3-8, 10 and 11

Testing window: March 16-April 28

- ELA and mathematics—grades 3-8 and 10
- History/government—grades 6, 8, and 11
- Science—grades 5, 8, and 11
- ELPA 21—grades K-12
- DLM for ELA and mathematics: instructionally embedded
November 5-February 29; spring March 16-April 28

Kansas Assessment Overview

2015	Mathematics	Mathematics Performance Task	English/ Language Arts	Multidisciplinary Performance Task	Science	DLM ELA, Math, Science	History/ Government	ELPA 21
Grades	Grade 3-8, 10	Grade 3-8, 10	Grade 3-8, 10	Grade 3-8, 10 and 11	Grade 5, 8, 11	See Content Area	Grade 6, 8, 11	K-12
Testing Options	General	General	General	General	General	Alternate	General Alternate	
Delivery Format	KITE Headphones required	KITE Headphones required	KITE Headphones required	KITE Headphones required	KITE Headphones required	KITE Headphones required	KITE Headphones required	KITE Headphones required
Test Format	Multiple choice, technology enhanced items Machine scored	Performance task-human scored.	Multiple choice, technology enhanced items Machine scored	Submit constructed responses in KITE Human Scored	Multiple choice, technology enhanced items Machine scored	Multiple choice, technology enhanced items Machine scored	Multiple choice, technology enhanced items Machine scored	Multiple choice, speaking, listening Machine scored
Test Parts/ Estimated Time##	Machine Scored: <ul style="list-style-type: none"> Part 1=25 questions/ 30-35 minutes Parts 2, 3, and 4 are adaptive, 15 questions each part/ 15-25 minutes each part 	15-25 minutes	Machine Scored: <ul style="list-style-type: none"> Part 1=25 questions/ 30-35 minutes Parts 2, 3, and 4 are adaptive, 15 questions each part/ 20-25 minutes each part 	Activity 1-read information/20-25minutes Activity 2-write on-demand response to prompt/20-30 minutes All students grades 3-8, 10(ELA)* and 11(HG) will be assigned one Multidisciplinary Performance Task. <i>*grades 6 and 8 will have score also applied to HG</i>	Machine scored: <ul style="list-style-type: none"> Part 1=45 minutes Part 2=45 minutes 	Imbedded year-long assessment for ELA and mathematics November 5-February 29	Machine scored: Part 1 + Part 2=25-35 minutes	Varies
Spring Testing Window	March 16 to April 28	Feb 16 to March 10	March 16 to April 28	February 16 to March 10	March 16 to April 28	March 16 to April 28	March 16 to April 28	March 16 to April 28
"Need Not Test" Date	Students entering on or after February 15 need not be tested.	Students entering on or after February 15 need not be tested.	Students entering on or after February 15 need not be tested.	Students entering on or after February 15 need not be tested.	Students entering on or after February 15 need not be tested.	Students entering on or after December 31 need not be tested.	Students entering on or after February 15 need not be tested.	Close of Window
"Recently Arrived in U.S." Exemption Date++	N/A—No exemption in math. Arrived after 2/15/2015 counts for participation only.	N/A—No exemption in math. Arrived after 2/15/2015 counts for participation only.	Arrived after 2/15/2015, need not take English/language arts assessment. Must take ELPA 21	Arrived after 2/15/2015, need not take MDPT. Must take ELPA 21	N/A—No exemption in science. Arrived after 2/15/2015 counts for participation only.	Follow rules for content area assessments.	Arrived after 2/15/2015, need not take H/G. Must take ELPA 21.	 <p>Required for All Identified ELL Students</p>



Test Coordinators' Responsibilities

- Coordinate with KIDS personnel to get students registered for assessments.
- Coordinate with technology personnel to have KITE client installed on computers for students to take the assessments.
- Provide security and ethics training for staff administering assessments.
- Provide updates to staff regarding assessments and KITE.
- Provide updates to staff regarding Dynamic Learning Maps (DLM).
- Provide updates to staff regarding ELPA 21.

Test Coordinators' Responsibilities (2)

➤ KITE Educator Portal

- * Assist teachers in getting accounts
- * Assign roles
- * PNP's—accommodations
- * SC codes—special circumstances
- * Reactivations
- * Monitor assessments

KIDS

Content Area	KIDS TEST record required?	KIDS STCO record required?	KIDS TASC record required?
Summative Math, ELA, State Science, State History/Gov. Assessment	Yes	Yes, to generate student rosters in KITE to allow the teachers to monitor summative assessments and set up PNPs.	No
DLM (Math, ELA, and Science)	Yes	Only if proctor fields are blank on the TEST record	No
ELPA 21	Yes	Yes, to generate student rosters in KITE to allow the teachers to monitor ELPA 21 assessment and set up PNPs.	No
cPass Assessment	Yes	No	Yes to link an administrator/scorer of the CCQ to the student
Interim Math or ELA Assessment	No	No	Yes to build rosters for Interim assessment
Practice Assessment	No	No	No
Formative Assessment	No	No	No

KIDS

Summative Assessments

- There is not a need to send TEST records early in the school year, so communicate with the KIDS coordinator the best time to send them.
- If you need STCO records for rostering students for teachers, they cannot be sent until November.

KIDS

Grouping indicators are NOT required but may be helpful in sorting test tickets

- Grouping Indicator 1 is used for sorting test tickets
- Grouping Indicator 2 is the secondary way that test tickets can be sorted
- Example:
 - Grouping Indicator 1 = Mrs. Smith
 - Grouping Indicator 2 = 1st period

Interim Assessments

- TASC records are needed for Interim assessments if you choose to offer them
- If you have a new teacher without a teacher ID yet, use 9's for Educator ID on the TASC record and the district email address must be used because that is how the teacher account is set up in KITE

DLM Assessments

- Proctor fields are only available for DLM assessments
- Proctor field data on TEST records are required for DLM assessments and connect the teacher and student in KITE for the First Contact Survey required for DLM assessments
- Proctors must be licensed educators with an educational connection with the student
- STCO will also connect a teacher and a student in KITE for the First Contact Survey but STCO records cannot be sent until November
- TASC records will not connect the teacher in KITE for the First Contact Survey

cPass Assessments

- Instead of one field with a value for each End of Pathways assessment, each End of Pathways assessment is an individual field
- Allowable values for each one varies, but generally are:
 - 0=No test in this content area
 - 1=Yes, test in this content area
 - 2=Yes, test in this content area with (name of module)
 - 3=Yes, test in this content area with Career Competency Qualifier (CCQ)
 - 4=Yes, test in this content area with (name of module) and Career Competency Qualifier (CCQ)
 - C=Clear test subject indicator

Security and Ethics Training

- Test Security and Ethics training must be provided for every individual who will be involved in the Kansas Assessment Program.
- The District Test Coordinator must have on file documentation of that training including dates and a log of who received the training.
- A copy of the signed agreement to abide by the Test Security and Ethics training from each individual involved with assessments must be retained by the District Testing Coordinator or Building Test Coordinator.
- Sample agreements are available in the Examiner's Manual.

Accommodations

- Accommodations provide an individual student access to the assessments but do not change what the assessment is measuring.
- The need for an accommodation must be documented in an IEP, 504 plan, or student assistance plan.
- Test coordinators should keep a file of documentation of accommodations for all students.
- Accommodations are entered in the student's Personal Needs Profile (PNP) in the KITE Educator Portal
- Refer to the KSDE Accommodations Manual and the KAP Tools and Accommodations document for guidance on available accommodations.

Special Circumstances Coding (SC)

- SC codes are used to document special circumstances affecting assessments.
- In some cases the coding may record why a student did poorly (e.g. truancy, chronic absences, etc.) but will not exclude the student from accountability calculations.
- In other situations, the code will exclude the student from accountability calculations.
- The full list of codes along with descriptions is included in the Kansas Assessment Examiner's Manual.
- SC codes will be entered in the KITE Educator Portal by test coordinators.
- Contact Lee Jones for circumstances that require KSDE approval.

Kansas Assessment Program (KAP)

The Kansas Assessment Program website provides access to specific information about administering and monitoring assessments through KITE,

- News and updates
- Downloads for KITE Client and LCS
- KITE Educator Portal Manual
- Log in to Educator Portal
- “How to” videos
- KITE FAQ’s
- Practice tests

KITE

- KITE Client is the software that students use to take the assessment. It must be loaded on every device that will be used for KAP assessments.
- The KITE Educator Portal is the administrative part of KITE that is used by test coordinators, teachers and administrators.
 - *Add users
 - *Assign roles
 - *Enter PNP information
 - *Enter SC codes
 - *Administer DLM, cPass, or interim assessments
 - *Monitor assessments
 - *Data extracts
 - *Assessment Results

Dynamic Learning Maps

- Main Page Tabs

 - Professional Development

 - Assessments—Operational testing—Kansas

- Kansas Page

 - Assessment Coordinator Manual

 - Test Administration Manual

 - Blueprints

 - Guide to Required Professional Development

 - Teacher Resource Page

 - Calendar

ELPA 21

- All ELL identified students must take the ELPA 21 assessment.
- Submit TEST records to KIDS
- Don't forget to include grades K-2 and 9, 11, and 12.
- Requires headphones with microphone.
- For additional information:
<http://www.ksde.org/Default.aspx?tabid=460> and
<http://www.elpa21.org>

Today

- Test Security and Ethics
- Assessment update from KSDE
- Lunch
- Breakout sessions
- Reception and networking session in Trail Room hosted by the Kansas Assessment Advisory Council

- Questions?

Contacts and Resources

In addition to information sent out periodically on listservs, listed below are resources and contacts that are available to you regarding state assessments.

- Dynamic Learning Maps (DLM) <http://dynamiclearningmaps.org/content/operational-testing> Select Kansas from the state drop down menu.
- KSDE <http://www.ksde.org> Search alphabetically for assessments or individual content areas.
- Kansas Assessment Program (KAP) <http://ksassessments.org>
- Kansas Individual Data on Students (KIDS) <http://kidsweb.ksde.org>
- KIDS helpdesk, KIDS@ksde.org, 785-296-7935
- KITE helpdesk, kap_support@ku.edu, 855-277-9752
- DLM helpdesk, DLM-support@ku.edu, 855-277-9751
- DLM, Deb Matthews, dmatthews@ksde.org, 785-296-0916

Contacts and Resources (2)

- ELPA 21, Phyllis Farrar, pfarrar@ksde.org, 785-296-1891
- ELPA 21 <http://www.elpa21.org>
- ELA and MDPT, Suzy Myers, semyers@ksde.org, 785-296-5060
- Mathematics, Zach Conrad, zconrad@ksde.org, 785-296-0979
- Science, Zach Conrad, zconrad@ksde.org, 785-296-0979
- History/government, Don Gifford, dgifford@ksde.org, 785-296-3892
- cPass, Jay Scott, jscott@ksde.org, 785-296-4351
- KSDE Authenticated Applications,
<https://online.ksde.org/authentication/login.aspx>
- Assessments, Lee Jones, ljones@ksde.org, 785-296-4349
- Assessments, Mark Stephenson, mstephenson@ksde.org, 785-296-3379
- Assessments, Beth Fultz, bfultz@ksde.org, 785-296-2325